



The Community Roots School Board Meeting
Tuesday, May 4, 2022 6:30 p.m.
229 Eureka Ave. Silverton

Agenda

1. Call meeting to order – Jackie
2. Reading of Community Roots School Mission Statement – Jen (6:30)
Rooted in our local community, we learn in an authentic Montessori environment, growing as conscientious and joyful learners, inspired to lead in the world community.
3. Consent Agenda (6:35)
 - Approve April Meeting Minutes
 - Teacher Contracts
4. Audience with Visitors (Audience members may make comments to the board on any topic) (6:40)
5. Administrator Report – Christen Kelly (6:45-6:55)
6. Committee reports (Fundraising, Finance, Facilities) (6:55-7:05)
7. Discussion Items and Actions (7:05-8:00)
 - Appraisal-Jackie
 - Discussion

VISITORS: Meetings of the school board are for the members to conduct official school business. All meetings are open to the public, except executive sessions, which may be called according to Oregon law. Members of the public desiring to address the board are asked to contact the administrator at least one week in advance of the meeting. Large groups are asked to designate a primary spokesperson.



The Community Roots School

May 2022

Administrator Report

Enrollment:

- Current: 99 students enrolled.

1. Enrollment

- Lottery for 2022/23 enrollment was held on April 8th at 4pm
- Projected enrollment for September 2022/23 is 110 students

2. Educational Accountability & School News

- Christine and Kura to Audit and provided feedback on our DEI practices and pinpointed areas to and concepts to reinforce in future trainings. White Supremacy Characteristics is one big area of reflection.
- SBAC assessments are scheduled for May 16-27th
- Child Study teams are finalizing paperwork for the end of the year, and making sure all documentation is uploaded to the Google Drive in preparation for next year. Teams meet to help support classroom placement for students moving up a grade.
- SPED services continue for children with IEP's and 504s. Paperwork is being completed and STAR scores are used to help with progress monitoring.
- Afterschool Learning lab program has completed.
- Planning is happening for a 2 week Summer program.
- Bridgett and Christen attended the NCMPs conference in North Carolina on Equity, Access and Sustainability. Christen served on a conference panel in the Sustainability strand and spoke about CRS's use of the EER in support of the strategic planning process.

3. Budget & Finances

- Staff contracts are ready for review by the board.
- Christen met with Kim Doud at the Business office for a monthly review.
- Christen met with Sharon Etzel to review CRS's submitted budget
- Prep for the 21/22 Audit is underway
- Christen submitted 990 information for taxes

4. Community & Fundraising

- The Auction is happening on May 14th, 2022. The Fundraising committee has a call out for volunteers to join the effort in prepping and running the event.
- Plant Sale is scheduled for May 4th from 3:30-6pm. Re-Charge Cafe is on site selling drinks to patrons.
- The last Saturday of each month a coffee connection in Coolidge McClaine park is held. This month's date is April 30th.

5. Facilities

- The Grange reports that a water tank will be installed for the school's water usage.
- Still trying to make contact with the Fire chief on an inspection item for the Grange
- Starting to prep the campus for the end of the year.

8. Lunch/Breakfast Program

- Next year the Lunch/Breakfast program will return to the way it was pre-pandemic. Meals will not be free for all students, but the free and reduced cost meals will be available for families meeting income qualifications.



Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
<u>Revenue</u>						
760.0000.1760.142.000.000	Supplemental from Fundraised/School Related Acct.	26150.00	24156.01	1993.99	0.00	1993.99
760.0000.3101.142.000.000	State School Fund—General Support (123) \$7037	891855.00	809586.35	82268.65	0.00	82268.65
760.0000.5400.142.000.000	BEGINNING FUND BALANCE	89491.00	171212.39	-81721.39	0.00	-81721.39
	<u>Total Revenue</u>	1007496.00	1004954.75	2541.25	0.00	2541.25
<u>Expenditures - 1111</u>						
	K-5					
760.1111.0111.142.000.000	Licensed Salaries	221827.00	118217.90	103609.10	74835.30	28773.80
760.1111.0112.142.000.000	Classified Salaries	99158.00	89677.14	9480.86	59539.26	-50058.40
760.1111.0117.142.000.000	Unused Leave	5250.00	0.00	5250.00	0.00	5250.00
760.1111.124.142.000.000	Temp Classified - Lego- ESL	3000.00	0.00	3000.00	0.00	3000.00
760.1111.0211.142.000.000	Employer Contribution, Tier I and Tier II	44185.00	3658.96	40526.04	2564.40	37961.64
760.1111.0213.142.000.000	PERS UAL Contribution	26187.00	13612.48	12574.52	9521.65	3052.87
760.1111.0214.142.000.000	PERS UAL Contribution 2021 Bond	0.00	12761.72	-12761.72	8926.55	-21688.27
760.1111.0220.142.000.000	Social Security Administration	24353.00	15785.48	8567.52	10192.54	-1625.02
760.1111.0231.142.000.000	Workers' Compensation	1749.00	113.03	1635.97	44.55	1591.42
760.1111.0232.142.000.000	Unemployment Compensation	0.00	445.92	-445.92	0.00	-445.92
760.1111.0240.142.000.000	Contractual Employee Benefits	39054.00	36358.10	2695.90	28034.30	-25338.40
760.1111.0311.142.000.000	Instruction Services - Certified Subs	8000.00	364.33	7635.67	0.00	7635.67
760.1111.0312.142.000.000	Instructional Programs Improvement Services - Classified Subs	4000.00	1854.10	2145.90	0.00	2145.90
760.1111.0410.142.000.000	Consumable Supplies and Materials	1733.00	5417.09	-3684.09	390.74	-4074.83
760.1111.0640.142.000.000	Dues and Fees	10000.00	1174.56	8825.44	1436.59	7388.85
<u>Expenditures - 1121</u>						
	6-8th					
760.1121.0111.142.050.000	Licensed Salaries	86501.00	46479.32	40021.68	28568.05	11453.63
760.1121.0121.142.050.000	Classified Salaries	39168.00	20246.45	18921.55	14461.75	4459.80
760.1121.0211.142.050.000	Employer Contribution, Tier I and Tier II	18473.00	1184.44	17288.56	755.75	16532.81
760.1121.0213.142.050.000	PERS UAL Contribution	10908.00	4158.02	6749.98	2599.50	4150.48
760.1121.0214.142.050.000	PERS UAL Contribution 2021 Bond	0.00	3898.20	-3898.20	2437.10	-6335.30
760.1121.0220.142.050.000	Social Security Administration	9917.00	5102.08	4814.92	3290.00	1524.92
760.1121.0231.142.050.000	Workers' Compensation	705.00	33.34	671.66	12.75	658.91
760.1121.0232.142.050.000	Unemployment Compensation	0.00	144.39	-144.39	0.00	-144.39
760.1121.0240.142.050.000	Contractual Employee Benefits	15021.00	6654.34	8366.66	4492.80	3873.86
760.1121.0410.142.250.000	Consumables	677.00	1267.83	-590.83	214.84	-805.67
760.2240.0130.142.000.000	Additional Salary	0.00	1615.00	0.00	1615.00	-1615.00
<u>Instructional Staff Development - 2240</u>						
760.2240.0310.142.000.000	Instructional Professional and Technical	4000.00	1702.00	2298.00	0.00	2298.00

Board of Education Services - 2310						
760.2310.0380.142.000.000	Non-instructional Professional and Tech. - OSBA	2000.00	225.00	1775.00	0.00	1775.00
760.2310.0381.142.000.000	Audit Services	7500.00	0.00	7500.00	0.00	7500.00
760.2310.0410.142.000.000	Consumable Supp./Materials- Print Annual Report	500.00	0.00	500.00	0.00	500.00
760.2310.0650.142.000.000	Insurance and Judgments	5500.00	3010.30	2489.70	0.00	2489.70
760.2410.0324.142.000.000	Copier Rental - RICOH	0.00	1206.90	-1206.90	402.30	-1609.20
760.2410.0350.142.000.000	Communication (RICOH)	0.00	69.88	-69.88	0.00	-69.88
760.2410.0355.142.000.000	Printing and Binding (RICOH)	0.00	475.12	-475.12	1086.86	-1561.98
Other Support Services - 2490						
760.2490.0112.142.000.000	Classified Salaries	24908.00	17288.00	7620.00	8644.00	-1024.00
760.2490.0113.142.000.000	Administrators	123542.00	52626.78	70915.22	17542.00	53373.22
760.2490.0211.142.000.000	Employer Contribution, Tier I and Tier II	17979.00	2970.60	15008.40	510.62	14497.78
760.2490.0213.142.000.000	PERS UAL Contribution	10513.00	5593.15	4919.85	2094.89	2824.96
760.2490.0214.142.050.000	PERS UAL Contribution 2021 Bond	0.00	4204.48	-4204.48	1963.99	-6168.47
760.2490.0220.142.000.000	Social Security Administration	11256.00	5311.38	5944.62	1991.44	3953.18
760.2490.0231.142.000.000	Workers' Compensation	809.00	23.93	785.07	8.77	776.30
760.2490.0232.142.000.000	Unemployment Compensation	0.00	130.83	-130.83	0.00	-130.83
760.2490.0240.142.000.000	Contractual Employee Benefits	16800.00	5806.36	10993.64	2038.62	8955.02
760.2490.0311.142.000.000	Substitutes - Licensed	1500.00	0.00	1500.00	0.00	1500.00
760.2490.0380.142.000.000	Non Instructional Professional and Technical Services	0.00	180.00	-180.00	0.00	-180.00
760.2490.0410.142.000.000	Consumable Supplies and Materials (+ staff gear)	5544.00	6168.98	-624.98		-624.98
760.2490.0640.142.000.000	Dues & Fees / OSBA policy charge /Bookkeeper/	13040.00	8237.60	4802.40	0.00	4802.40
Fiscal Services - 2520						
760.2520.0231.142.000.000	Workers' Compensation - whole school	2500.00	0.00	2500.00	0.00	2500.00
Operations and Maintenance - 2540						
760.2540.0320.142.000.000	Property Services	57240.00	39102.87	18137.13	29028.45	-10891.32
760.2540.0321.142.000.000	Cleaning Services	7500.00	2319.79	5180.21	1705.00	3475.21
760.2540.0321.142.000.000	Water and Sewer	1228.00	2395.50	-1167.50	1334.00	-2501.50
760.2540.0328.142.000.000	Garbage	1272.00	419.42	852.58	0.00	852.58
760.2540.0410.142.000.000	Consumable Supplies and Materials	5000.00	1338.82	3661.18	79.86	3581.32
760.2550.0330.142.000.000	Student Transportation Services	1000.00	0.00	1000.00	0.00	1000.00
Food Service - 3100						
760.3100.0112.142.000.000	Food Classified Salary	0.00	0.00	0.00	10387.68	-10387.68
760.3100.0640.142.000.000	Dues and Fees	0.00	0.00	0.00	0.00	0.00
Planned Reserve						
760.6000.0810.142.000.000	Planned Reserve	16499.00	0.00	16499.00	0.00	16499.00
760.7000.0820.142.000.000	Reserved for Next Year	0.00	0.00	0.00	0.00	0.00

		\$1,007,496.00	\$551,031.91	\$458,079.09	\$332,751.90	\$125,327.19
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	Budget	YTD Transactions
Revenue	\$1,007,496.00	\$1,004,954.75
Expenditures	\$1,007,496.00	\$551,031.91
Balance	\$0.00	\$453,922.84

Reserve Designations		2020-21 Actual	2021-22 Budgeted
Assigned	Total in SSF Reserve	\$83,000	\$83,000
Assigned	Reserve - roll over - Fundraising group	\$46,756	\$46,756
	Play ground Donation	\$4,000	\$4,000
	Contingency Roll-Over	\$105,625	\$105,625
Restricted	Reserve - CRS Longevity Fund	\$29,692	\$29,692
	Total Reserves	\$269,073	\$269,073