



The Community Roots School Board Meeting
Tuesday, April 5, 2022 6:30 p.m.
229 Eureka Ave. Silverton

Agenda

1. Call meeting to order – Jackie
2. Reading of Community Roots School Mission Statement – Jason (6:30)
Rooted in our local community, we learn in an authentic Montessori environment, growing as conscientious and joyful learners, inspired to lead in the world community.
3. Consent Agenda (6:35)
 - Approve March Meeting Minutes
4. Audience with Visitors (Audience members may make comments to the board on any topic) (6:40)
5. Administrator Report – Christen Kelly (6:45-6:55)
6. Committee reports (Fundraising, Finance, Facilities) (6:55-7:05)
7. Discussion Items and Actions (7:05-8:00)
 - Policy revisions-2nd reading-Christen
 - Discussion
 - Action
 - Facility lease-Christen
 - Discussion
 - Action
 - Five-year budget-Christen
 - Discussion
 - Action
 - Calendar-Christen
 - Discussion
 - Action

VISITORS: Meetings of the school board are for the members to conduct official school business. All meetings are open to the public, except executive sessions, which may be called according to Oregon law. Members of the public desiring to address the board are asked to contact the administrator at least one week in advance of the meeting. Large groups are asked to designate a primary spokesperson.

Community Roots School Board Meeting
Mar. 1, 2022
Draft Minutes

Board: Matt, Jackie, Jason, Jen, Jane, Virginia

Staff: Christen, Michelle,

Visitor: Cayla Catino president of Silverton grange

Consent agenda: Jason moves to approve the consent agenda, Jane seconds. **Unanimously passed.**

Audience with visitors: Michelle reported that it is parent-teacher conference time, completing assessments, enjoying the outside time with Alyssa.

Cayla provided an update on where they are at with the Grange lease. Grange is a part of a national organization working through the state grange. Other entities that they need to communicate with. This partnership aligns nicely with the Grange principles.

Admin report: See handout. Hot button issue has been the masking issue. Made the decision to be mask optional. Tomorrow ODE releases updated guidance. Discussion on the potential of some students returning. Marketing is starting for the lottery. The banner is up downtown and there will be an open house. More outreach is needed. Going to preschools, may consider a mailer.

Fundraising: Auction update. They are getting donations, visited the tulip farm. Need additional volunteers and donations. Consider the ability to communicate more via text since most folks respond faster. Christen will follow-up with SFSD and see if Parent Square might work. Auction set the goal of \$35,000.

Finance: Doing work to get the approvals for the use of ESRA for the covid related activities. It came up to about 10%. The numbers are getting closer but we are still in the negative for the year. Approximately \$35,000 in the red. This started with a \$200,000 in the negative. Discussion on the feasibility of the adolescent program. That program is fairly stable for next year, it is upper elementary where we need more stability. There are space and personnel constraints to consider.

Facility: Structural permit is available from the county. Includes a \$1400 system development fee to the county (paid by CRS). From there the building can be inspected. There is a permitting process for the Grange bathroom renovations. Lease is on the agenda for today. Also just received the lease from the Church. Not much has changed but the lease prohibits the middle school from being in the church and a slight increase in rent (less than 3%). Concern that the Grange may not be ready for next year. Will need to understand why the church does not want to have the adolescent program and then understand what the risks are with the Grange. Next facility meeting March 10. Cayla wanted to meet on the 6th Christen will try to attend.

Discussion items

Policy: See handout. Virginia moves to approve policy changes, Jen seconds. **Unanimously passed.**

Lease-tabled

5-year budget tabled. Needs to be approved for April 1.

Election: process and dates discussed. Jen would like a new volunteer to lead the process. Matt agreed to help out.



The Community Roots School April 2022 Administrator Report

Enrollment:

- Current: 99 students enrolled.

1. Enrollment

- a. Lottery for 2022/23 enrollment will be held on April 8th at 4pm

2. Educational Accountability & School News

- a. CRS presented to BCC on our school-wide DEI practices and endeavors. Christine and Kura to Audit and provide feedback and support in identified areas.
- b. STAR assessments continue to be administered.
- c. Child Study continues; the team meets 3x month to examine supports and next steps in place for key students.
- d. SPED services continue for children with IEP's and 504s.
- e. Afterschool Learning lab program starts its 2nd term on Monday April 4th The program is full, with approx. 30% of students in attendance. Learning lab modules focus on extra Reading and Math support. ESSER 3 Funds are used to run this program for our students.
- f. Parent/Teacher conferences were held in March.
- g. Open House for community members and families was a great success with considerable turn out.
- h. Staff members are considering running a 2 week summer program for students. Details TBD.
- i. Guest speakers in the Upper Elementary include Jonathan Case, local graphic novelist (and CRS parent), and a member of Architects in the Classroom project.
- j. At the end of April, Bridgett and Christen will attend the NCMPS conference in North Carolina on Equity, Access and Sustainability. Christen will serve on a conference panel in the Sustainability strand.

3. Budget & Finances

- a. 5 year budget was submitted to SFSD on April 1st. There is a revision in this board packet to review.
- b. Contracts will be ready for review at the next board meeting.

4. Community & Fundraising

- a. Our Middle School students hosted a very successful Trivia Night on Friday, April 1st. They are raising funds to go on a class trip.
- b. An outdoor Auction event is scheduled for the Wooden Shoe Tulip Farm on May 14th, 2022. The Fundraising committee has a call out for volunteers to join the effort in organizing this event. Sponsorship and Donation Request Letters are available for distribution. A banner is scheduled to be displayed to promote the event downtown. Pre-ordered tickets are on sale now.
- c. Plant Sale is scheduled for May 4th from 3:30-6pm. Pre-orders can be done online.
- d. The last Saturday of each month a coffee connection in Coolidge McClaine park is held. This month's date is April 30th.

5. Facilities

- a. We received the new lease agreement from SFC. The addendum to the lease is in the board packet to review.
- b. We are grateful for all the donations to the outdoor environment from parents and community members.
- c. The Grange lease agreement was reviewed by a lawyer from OSBA.



- d. Fire inspection was initiated by the SFSD Fire Department. Waiting to see if panic hardware is up to code. Only 2-3 items to do on the Grange's part (repaint address numbers, panic hardware, install vox box for emergency crews.

8. Lunch/Breakfast Program

- a. SFSD has successfully hired someone to staff the breakfast and lunch program for CRS. Meal service started in March. Cold breakfasts and hot lunches are served free of charge.

| Account | Description | Budget | YTD Transactions | Balance | Encumbrance | Budget Balance |
|---|---|-------------------|------------------|------------------|-------------|------------------|
| <u>Revenue</u> | | | | | | |
| 760.0000.1760.142.000.000 | Supplemental from Fundraised/School Related Acct. | 26150.00 | 24156.01 | 1993.99 | 0.00 | 1993.99 |
| 760.0000.3101.142.000.000 | State School Fund—General Support (123) \$7037 | 891855.00 | 662388.83 | 229466.17 | 0.00 | 229466.17 |
| 760.0000.5400.142.000.000 | BEGINNING FUND BALANCE | 89491.00 | 171212.39 | -81721.39 | 0.00 | -81721.39 |
| | <u>Total Revenue</u> | 1007496.00 | 857757.23 | 149738.77 | 0.00 | 149738.77 |
| <u>Expenditures - 1111</u> | | | | | | |
| | K-5 | | | | | |
| 760.1111.0111.142.000.000 | Licensed Salaries | 221827.00 | 101055.76 | 120771.24 | 89802.36 | 30968.88 |
| 760.1111.0112.142.000.000 | Classified Salaries | 99158.00 | 76866.12 | 22291.88 | 72350.28 | -50058.40 |
| 760.1111.0117.142.000.000 | Unused Leave | 5250.00 | 0.00 | 5250.00 | 0.00 | 5250.00 |
| 760.1111.124.142.000.000 | Temp Classified - Lego- ESL | 3000.00 | 0.00 | 3000.00 | 0.00 | 3000.00 |
| 760.1111.0211.142.000.000 | Employer Contribution, Tier I and Tier II | 44185.00 | 3103.27 | 41081.73 | 3077.28 | 38004.45 |
| 760.1111.0213.142.000.000 | PERS UAL Contribution | 26187.00 | 11532.53 | 14654.47 | 11425.98 | 3228.49 |
| 760.1111.0214.142.000.000 | PERS UAL Contribution 2021 Bond | 0.00 | 10811.78 | -10811.78 | 10711.86 | -21523.64 |
| 760.1111.0220.142.000.000 | Social Security Administration | 24353.00 | 13507.66 | 10845.34 | 12300.14 | -1454.80 |
| 760.1111.0231.142.000.000 | Workers' Compensation | 1749.00 | 97.99 | 1651.01 | 58.87 | 1592.14 |
| 760.1111.0232.142.000.000 | Unemployment Compensation | 0.00 | 445.92 | -445.92 | 0.00 | -445.92 |
| 760.1111.0240.142.000.000 | Contractual Employee Benefits | 39054.00 | 30751.24 | 8302.76 | 33641.16 | -25338.40 |
| 760.1111.0311.142.000.000 | Instruction Services - Certified Subs | 8000.00 | 364.33 | 7635.67 | 0.00 | 7635.67 |
| 760.1111.0312.142.000.000 | Instructional Programs Improvement Services - Classified Subs | 4000.00 | 1610.36 | 2389.64 | 0.00 | 2389.64 |
| 760.1111.0410.142.000.000 | Consumable Supplies and Materials (\$400/class) | 1733.00 | 4717.75 | -2984.75 | 784.34 | -3769.09 |
| 760.1111.0640.142.000.000 | Dues and Fees | 10000.00 | 1027.56 | 8972.44 | 1583.59 | 7388.85 |
| <u>Expenditures - 1121</u> | | | | | | |
| | 6-8th | | | | | |
| 760.1121.0111.142.050.000 | Licensed Salaries | 86501.00 | 39684.55 | 46816.45 | 34281.66 | 12534.79 |
| 760.1121.0121.142.050.000 | Classified Salaries | 39168.00 | 17354.10 | 21813.90 | 17354.10 | 4459.80 |
| 760.1121.0211.142.050.000 | Employer Contribution, Tier I and Tier II | 18473.00 | 1012.22 | 17460.78 | 906.90 | 16553.88 |
| 760.1121.0213.142.050.000 | PERS UAL Contribution | 10908.00 | 3551.63 | 7356.37 | 3119.40 | 4236.97 |
| 760.1121.0214.142.050.000 | PERS UAL Contribution 2021 Bond | 0.00 | 3329.70 | -3329.70 | 2924.52 | -6254.22 |
| 760.1121.0220.142.050.000 | Social Security Administration | 9917.00 | 4361.33 | 5555.67 | 3948.00 | 1607.67 |
| 760.1121.0231.142.050.000 | Workers' Compensation | 705.00 | 28.87 | 676.13 | 16.85 | 659.28 |
| 760.1121.0232.142.050.000 | Unemployment Compensation | 0.00 | 144.39 | -144.39 | 0.00 | -144.39 |
| 760.1121.0240.142.050.000 | Contractual Employee Benefits | 15021.00 | 0.00 | 15021.00 | 0.00 | 15021.00 |
| 760.1121.0251.142.050.000 | ER Health Insurance Benefit - LIC | 0.00 | 5755.78 | -5755.78 | 5391.36 | -11147.14 |
| 760.1121.0410.142.250.000 | Consumables | 677.00 | 990.09 | -313.09 | 214.84 | -527.93 |
| 760.2240.0130.142.000.000 | Additional Salary | 0.00 | 1615.00 | 0.00 | 1615.00 | -1615.00 |
| Instructional Staff Development - 2240 | | | | | | |

| | | | | | | |
|---|--|-----------|----------|----------|----------|-----------|
| 760.2240.0310.142.000.000 | Instructional Professional and Technical | 4000.00 | 1702.00 | 2298.00 | 0.00 | 2298.00 |
| Board of Education Services - 2310 | | | | | | |
| 760.2310.0380.142.000.000 | Non-instructional Professional and Tech. - OSBA | 2000.00 | 225.00 | 1775.00 | 0.00 | 1775.00 |
| 760.2310.0381.142.000.000 | Audit Services | 7500.00 | 0.00 | 7500.00 | 0.00 | 7500.00 |
| 760.2310.0410.142.000.000 | Consumable Supp./Materials- Print Annual Report | 500.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 760.2310.0650.142.000.000 | Insurance and Judgments | 5500.00 | 3010.30 | 2489.70 | 0.00 | 2489.70 |
| 760.2410.0324.142.000.000 | Copier Rental - RICOH | 0.00 | 1072.80 | -1072.80 | 536.40 | -1609.20 |
| 760.2410.0350.142.000.000 | Communication (RICOH) | 0.00 | 69.88 | -69.88 | 0.00 | -69.88 |
| 760.2410.0355.142.000.000 | Printing and Binding (RICOH) | 0.00 | 403.38 | -403.38 | 1086.86 | -1490.24 |
| Other Support Services - 2490 | | | | | | |
| 760.2490.0112.142.000.000 | Classified Salaries | 24908.00 | 15127.00 | 9781.00 | 10805.00 | -1024.00 |
| 760.2490.0113.142.000.000 | Administrators | 123542.00 | 46779.36 | 76762.64 | 23389.64 | 53373.00 |
| 760.2490.0211.142.000.000 | Employer Contribution, Tier I and Tier II | 17979.00 | 2814.44 | 15164.56 | 666.78 | 14497.78 |
| 760.2490.0213.142.000.000 | PERS UAL Contribution | 10513.00 | 4952.48 | 5560.52 | 2735.56 | 2824.96 |
| 760.2490.0214.142.050.000 | PERS UAL Contribution 2021 Bond | 0.00 | 3603.84 | -3603.84 | 2564.63 | -6168.47 |
| 760.2490.0220.142.000.000 | Social Security Administration | 11256.00 | 4702.67 | 6553.33 | 2600.15 | 3953.18 |
| 760.2490.0231.142.000.000 | Workers' Compensation | 809.00 | 21.06 | 787.94 | 11.64 | 776.30 |
| 760.2490.0232.142.000.000 | Unemployment Compensation | 0.00 | 130.83 | -130.83 | 0.00 | -130.83 |
| 760.2490.0240.142.000.000 | Contractual Employee Benefits | 16800.00 | 5126.82 | 11673.18 | 2718.16 | 8955.02 |
| 760.2490.0311.142.000.000 | Substitutes - Licensed | 1500.00 | 0.00 | 1500.00 | 0.00 | 1500.00 |
| 760.2490.0410.142.000.000 | Consumable Supplies and Materials (+ staff gear) | 5544.00 | 5878.97 | -334.97 | 222.54 | -557.51 |
| 760.2490.0640.142.000.000 | Dues & Fees / OSBA policy charge /Bookkeeper/ | 13040.00 | 8417.60 | 4622.40 | 0.00 | 4622.40 |
| Fiscal Services - 2520 | | | | | | |
| 760.2520.0231.142.000.000 | Workers' Compensation - whole school | 2500.00 | 0.00 | 2500.00 | 0.00 | 2500.00 |
| Operations and Maintenance - 2540 | | | | | | |
| 760.2540.0320.142.000.000 | Property Services | 57240.00 | 30697.11 | 26542.89 | 35054.21 | -8511.32 |
| 760.2540.0321.142.000.000 | Cleaning Services | 7500.00 | 2319.79 | 5180.21 | 1705.00 | 3475.21 |
| 760.2540.0321.142.000.000 | Water and Sewer | 1228.00 | 1903.01 | -675.01 | 1826.49 | -2501.50 |
| 760.2540.0328.142.000.000 | Garbage | 1272.00 | 419.42 | 852.58 | 0.00 | 852.58 |
| 760.2540.0410.142.000.000 | Consumable Supplies and Materials | 5000.00 | 1244.85 | 3755.15 | 93.97 | 3661.18 |
| 760.2550.0330.142.000.000 | Student Transportation Services | 1000.00 | 0.00 | 1000.00 | 0.00 | 1000.00 |
| Food Service - 3100 | | | | | | |
| 760.3100.0112.142.000.000 | Food Classified Salary | 0.00 | 0.00 | 0.00 | 10387.68 | -10387.68 |
| 760.3100.0640.142.000.000 | Dues and Fees | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Planned Reserve | | | | | | |
| 760.6000.0810.142.000.000 | Planned Reserve | 16499.00 | 0.00 | 16499.00 | 0.00 | 16499.00 |
| 760.7000.0820.142.000.000 | Reserved for Next Year | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

| | | | | | | |
|--|--|----------------|--------------|--------------|--------------|--------------|
| | | \$1,007,496.00 | \$474,342.54 | \$534,768.46 | \$401,913.20 | \$132,855.26 |
|--|--|----------------|--------------|--------------|--------------|--------------|

| | Budget | YTD Transactions |
|---------------------|----------------|---------------------|
| Revenue | \$1,007,496.00 | \$857,757.23 |
| Expenditures | \$1,007,496.00 | \$474,342.54 |
| Balance | \$0.00 | \$383,414.69 |

| Reserve Designations | | 2020-21 Actual | 2021-22 Budgeted |
|----------------------|---|------------------|------------------|
| Assigned | Total in SSF Reserve | \$83,000 | \$83,000 |
| Assigned | Reserve - roll over - Fundraising group | \$46,756 | \$46,756 |
| | Play ground Donation | \$4,000 | \$4,000 |
| | Contingency Roll-Over | \$105,625 | \$105,625 |
| Restricted | Reserve - CRS Longevity Fund | \$29,692 | \$29,692 |
| | Total Reserves | \$269,073 | \$269,073 |

Addendum to the July 1, 2022 - June 30, 2023 Charter School Lease

In the event the Silverton Grange is not structurally prepared for the CRS adolescent program to utilize that facility, CRS may hold their adolescent class at the Silverton Friends Campus from September 2022 to December 20, 2022

LANDLORD:

SILVERTON FRIENDS CHURCH

By: _____
Title: Trustee

Date: _____

Address for notices and rent payments:
P.O. Box 338
Silverton, Oregon, 97381

Telephone: 503-873-5131
Fax: 503-873-6681

TENANT:

COMMUNITY ROOTS SCHOOL

An Oregon nonprofit corporation

By: _____
Title: Administrator

Date: _____

By: _____
Title: Chair, Board of Directors

Date: _____

Address for notices:
229 Eureka Ave

Telephone: 503-874-4107

| | | 2021-2022 | | 2022-2023 | | 2023-2024 | | 2024-2025 | | 2025-2026 | |
|--|---------|---------------------------|-------------------|---------------------|---------|-----------------------|---------|-----------------------|---------|-----------------------|---|
| | | Current Year: APPROVED | | Year 2 | | Year 3 | | Year 4 | | Year 5 | |
| Revenue | | | | | | | | | | | |
| ADM/Enrollment -Total | 126.5 | 123 | 112.5 | 110 | 118.5 | 115 | 123.5 | 120 | 124.5 | 125 | |
| Lunch Revenue | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| Fundraising | | 20,000.00 | | 40,000.00 | | 50,000.00 | | 50,000.00 | | 50,000.00 | |
| SIA Funds | | 81,600.00 | | 81,338.00 | | 82,964.76 | | 84,624.05 | | 86,316.53 | |
| Paddle Up | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| ReCharge Café | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| Birds from Auction | | 0.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| ESSER II | | 0.00 | | 14,000.00 | | | | | | | |
| ESSER III | | 0.00 | | 13,000.00 | | | | | | | |
| Rollover from 19/20 Furlough | | | | | | | | | | | |
| Donor Funds | | | | | | | | | | | |
| Grants (Octberfest, Lego, Judy's, misc.) | | | | | | | | | | | |
| Supply Fees - \$50 - \$75 in 19-20 | 123 | 6,150.00 | 105 | 5,250.00 | 110 | 5,500.00 | 120 | 6,000.00 | 125 | 6,250.00 | |
| ADM (\$6912 in 2020-2021) | | 891,855.36 | \$7,357.06 | 827,668.80 | | 889,247.36 | | 945,303.71 | | 972,017.15 | |
| Total Revenue | | \$999,605.36 | | \$981,256.80 | | \$1,027,712.12 | | \$1,085,927.76 | | \$1,114,583.69 | |
| Expenses | | | | | | | | | | | |
| Personnel | | | | | | | | | | | |
| Certified | 6 | 25 intervention | 5 | | 5 | | 5 | | 5 | | 5 |
| Salaries - 2.0% COLA | | 308,328.05 | | 255,850.85 | | 268,643.40 | | 274,016.26 | | 279,496.59 | |
| ESL, Lego, Extra Duty, mentoring | | 3,000.00 | | 3,000.00 | | 3,000.00 | | 3,000.00 | | 3,000.00 | |
| Benefits - full medical/health coverage | | 54,075.00 | | 65,000.00 | | 68,250.00 | | 71,662.50 | | 75,245.63 | |
| FICA/Medicare (7.65%) | | 23,587.10 | | 19,572.59 | | 20,551.22 | | 20,962.24 | | 21,381.49 | |
| Workers' Comp/Unemployment (.55%) | | 1,695.80 | | 1,407.18 | | 1,435.32 | | 2,287.00 | | 2,287.00 | |
| Family Med Leave Tax (.4%) | | 0.00 | As of 01/01/23 | 1,023.40 | | 1,611.86 | | 1,644.10 | | 1,676.98 | |
| PERS - Employer 211 | 13.55% | 41,778.45 | 3.00% | 7,525.03 | 16.66% | 44,755.99 | 18.00% | 49,322.93 | 18.00% | 50,309.39 | |
| PERS - Employer 213 | 8.00% | 24,666.24 | 15.50% | 39,656.88 | 8.00% | 21,491.47 | 8.00% | 21,921.30 | 8.00% | 22,359.73 | |
| End of year payout of leave | | 5,250.00 | | 5,300.00 | | 5,406.00 | | 5,514.12 | | 5,624.40 | |
| Sub-Total Teachers' Expenses | | \$462,380.64 | | \$398,335.93 | | \$435,145.26 | | \$450,330.45 | | \$461,381.20 | |
| Administrator | | 65,724.30 | 40% in SIA | 42,943.12 | | 44,231.42 | | 45,558.36 | | 46,925.11 | |
| Curriculum Director | | 57,818.02 | | | | | | | | | |
| FICA/Medicare (7.65%) | | 9,450.99 | | 3,285.15 | | 3,383.70 | | 3,485.21 | | 3,589.77 | |
| Benefits - full medical/health coverage | | 16,800.00 | | 10,800.00 | | 11,340.00 | | 11,907.00 | | 12,502.35 | |
| Workers' Comp/Unemployment (.55%) | | 679.48 | | 236.19 | | 243.27 | | 250.57 | | 258.09 | |
| Family Med Leave Tax (.4%) | | 0.00 | As of 01/01/23 | 171.77 | | 265.39 | | 273.35 | | 281.55 | |
| PERS - Employer 211 | 13.55% | 16,739.98 | 3.00% | 1,263.03 | 16.66% | 7,368.95 | 18.00% | 8,200.50 | 18.00% | 8,446.52 | |
| PERS - Employer 213 | 8.00% | 9,883.39 | 15.50% | 6,656.18 | 8.00% | 3,538.51 | 8.00% | 3,644.67 | 8.00% | 3,754.01 | |
| Sub-Total Admin & Cur Dir | | \$177,096.16 | | \$65,355.45 | | \$70,371.25 | | \$73,319.67 | | \$75,757.40 | |
| Support Staff | | | 2%COLA | | | | | | | | |
| Office Manager P/T - Hourly | \$18.00 | 24,907.50 | \$19.84 | 27,450.10 | \$19.10 | 27,999.10 | \$19.67 | 28,559.08 | \$19.67 | 29,130.26 | |
| Operations Manager P/T- Hourly | | | | 0.00 | | | | | | | |
| Non-Certified - Hourly | | 138,326.00 | 6 EA+ 1 PTT | 174,709.79 | | 186,123.97 | | 189,846.45 | | 193,643.38 | |
| FICA/Medicare (7.65%) | | 12,487.36 | | 18,442.61 | | 16,380.42 | | 16,708.02 | | 17,042.18 | |
| Workers' Comp/Unemployment (.55%) | | 897.78 | | 1,325.94 | | 1,177.68 | | 1,201.23 | | 1,225.26 | |
| Family Med Leave Tax (.4%) | | | As of 01/01/23 | 964.32 | | 1,284.74 | | 1,310.43 | | 1,336.64 | |
| PERS - Employer 211 | 13.55% | 22,118.14 | 3.00% | 15,580.01 | 16.66% | 35,672.90 | 18.00% | 39,313.00 | 18.00% | 40,099.26 | |
| PERS - Employer 213 | 8.00% | 13,058.68 | 15.50% | 37,367.38 | 8.00% | 17,129.85 | 8.00% | 17,472.44 | 8.00% | 17,821.89 | |
| Sub-Total Support Staff | | \$211,795.47 | | \$275,840.14 | | \$285,768.66 | | \$294,410.66 | | \$300,298.88 | |
| Bookkeeper-Contract | | 2,040.00 | | 0.00 | | 0.00 | | 0.00 | | 0.00 | |
| Substitutes-contract | | 1500 | | 1,500.00 | | 1,530.00 | | 1,560.60 | | 1,591.81 | |
| Substitutes - Teacher | | 8000 | | 8,000.00 | | 8,160.00 | | 8,323.20 | | 8,489.66 | |
| Substitutes - Assistants | | 4000 | | 4,000.00 | | 4,080.00 | | 4,161.60 | | 4,244.83 | |
| Sub-Total Contract Expenses | | \$15,540 | | \$13,500 | | \$13,770 | | \$14,045 | | \$14,326 | |
| Staff Development | | | | | | | | | | | |
| Staff/Curriculum Development | | 4,000.00 | ESSER | | | 4,000.00 | | 4,000.00 | | 4,000.00 | |
| Sub-Total Staff Development | | \$4,000 | | \$0 | | \$4,000 | | \$4,000 | | \$4,000 | |
| Operations & Maintenance | | | | | | | | | | | |
| Rent (included electric) | | 42,840.00 | | 43,000.00 | | 45,150.00 | | 47,407.50 | | 49,777.88 | |
| COVID Supplies & Air Filtration | | 5,000.00 | ESSER | | | 2,500.00 | | 2,500.00 | | 2,500.00 | |
| Storage | | | | 3,750.00 | | | | | | | |

| | | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|--|-----------------|---------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|
| | | Current Year: APPROVED | Year 2 | Year 3 | Year 4 | Year 5 |
| Revenue | | | | | | |
| Utilities (water,sewer,garbage) | | 2,500.00 | 6,100.00 | 6,222.00 | 6,346.44 | 6,473.37 |
| Custodial & Custodial Supplies | | 7,500.00 | 9,000.00 | 7,500.00 | 7,500.00 | 7,500.00 |
| Middle School Rent & Utilities | | 14,400.00 | 12,000.00 | 12,000.00 | 14,400.00 | 14,400.00 |
| Sub-Total Operation & Maintenance | | \$72,240 | \$73,850 | \$73,372 | \$78,154 | \$80,651 |
| Food | | \$0 | \$0 | \$0 | \$0 | \$0 |
| Subtotal | | \$0 | \$0 | \$0 | \$0 | \$0 |
| Classroom Supplies & Equipment | | | | | | |
| Grants | | | | | | |
| Paddle Up | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fundraising Birds | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ReCharge Café | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Donor Supplies for Teachers | | | | | | |
| Teacher Supplies | \$400 x 6 | 2,400.00 | \$500 x 6 3,000.00 | \$500 x 6 3,000.00 | \$525 x 6 3,150.00 | \$525 x 6 3,150.00 |
| Distance Learning Curriculum | | 10,000.00 | -0- | -0- | -0- | -0- |
| Intervention Programs/STAR | | 5,000.00 | ESSER | 6,000.00 | 6,000.00 | 6,000.00 |
| Sub-Total Supplies & Equipment | | \$17,400 | \$3,000 | \$9,000 | \$9,150 | \$9,150 |
| Administration Costs | | | | | | |
| Printing/Copies/Office Supplies | | 4,544.40 | 4,600.00 | 4,830.00 | 5,071.50 | 5,325.08 |
| Copier Lease | | 2,000.00 | 2,000.00 | 2,060.00 | 2,060.00 | 2,121.80 |
| Misc. Office - TC, etc. | | 4,000.00 | 4,000.00 | 4,120.00 | 4,120.00 | 4,243.60 |
| December staff gear | | 1,000.00 | 1,000.00 | 1,030.00 | 1,030.00 | 1,060.90 |
| Transportation * May not be needed | | 1000.00 | 1000.00 | 1000.00 | 1000.00 | 1000.00 |
| Sub-Total Administration Costs | | \$12,544 | \$12,600 | \$13,040 | \$13,282 | \$13,751 |
| Board of Education Services | | | | | | |
| Audit - tax prep | | 7,500.00 | 8,000.00 | 8,240.00 | 8,240.00 | 8,487.20 |
| Policy & Dues | | 2,000.00 | 2,000.00 | 2,060.00 | 2,060.00 | 2,121.80 |
| Legal | | | 1,000.00 | 1,030.00 | 1,030.00 | 1,060.90 |
| Annual Report * May not be needed | | 500.00 | | 0.00 | 0.00 | 0.00 |
| Worker's Compensation | | 2,500.00 | 2,500.00 | 2,575.00 | 2,575.00 | 2,652.25 |
| Insurance Liability - PACE | | 5,500.00 | 7,500.00 | 7,725.00 | 7,725.00 | 7,956.75 |
| Sub-Total Board of Education | | \$18,000 | \$21,000 | \$21,630 | \$21,630 | \$22,279 |
| ESSER II Funds | | | | | | |
| Professional Development - STAFF | | | 4,000.00 | | | |
| Computer Software Guidepost | | | | | | |
| Technology | | | 8,500.00 | | | |
| PPE & Air Filtration | | | 1,500.00 | | | |
| Sub-Total ESSER II | R93-96 | 0.00 | 14,000.00 | | | |
| ESSER III Funds | | | | | | |
| Non-Licensed Salary (AB) | | | 7,919.99 | | | |
| FICA/Medicare | | | 0.00 | | | |
| Workers Comp/Unemployment | | | 0.00 | | | |
| PERS 211 | | | 0.00 | | | |
| PERS 213 | | | 0.00 | | | |
| Intervention Programs/STAR | | | 5,080.01 | | | |
| Sub-Total ESSER III | R99-104 | 0.00 | 13,000.00 | | | |
| SIA | | | | | | |
| Professional Development | | | 1,164.44 | 1,187.73 | 1,211.48 | 1,235.71 |
| NCMPS DEI Conference & PD | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Lic. Salaries - Monday 1/2 day | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Employer Burden - Lic, Salaries | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin Salary - Monday 1/2 Day | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Employer Burden - Admin | | | 0.00 | 0.00 | 0.00 | 0.00 |
| Admin Salary (curriculum Dir)- 40% 2022-23 | | | 28,628.74 | 29,201.31 | 29,785.34 | 30,381.05 |
| Employer Burden Admin 40% 2022-23 | | | 9,997.50 | 10,197.45 | 10,401.40 | 10,609.43 |
| Non-Licensed Salary (AB) 2022-23 | | | Outdoor Class 31,000.00 | 31,620.00 | 32,252.40 | 32,897.45 |
| Employer Burden (AB) 2022-23 | | | 10,547.32 | 10,758.26 | 10,973.43 | 11,192.90 |
| Sub-Total SIA | R107-113 | 0.00 | 81,338.00 | 82,964.76 | 84,624.05 | 86,316.53 |
| Cont Fund 1.25% of SSF Revenue | | 11,148.19 | 10,345.86 | 11,115.59 | 11,816.30 | 12,150.21 |
| Reserve Fund .6% off of SSF Revenue | | 5,351.13 | 4,966.01 | 5,335.48 | 5,671.82 | 5,832.10 |

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 |
|-----------------------------|---------------------------|-----------|-------------|-------------|-------------|
| Revenue | Current Year: APPROVED | Year 2 | Year 3 | Year 4 | Year 5 |
| Sub-Total Contingency Funds | \$16,499 | \$15,312 | \$16,451 | \$17,488 | \$17,982 |
| Total Expenses | \$1,007,496 | \$987,131 | \$1,025,513 | \$1,060,434 | \$1,085,894 |
| Revenue less Expenses | -\$7,891 | -\$5,875 | \$2,199 | \$25,494 | \$28,690 |

Community Roots School

2022-2023 Admin/Office Calendar 205 days

Student Early Release Every Monday*

| <u>August</u> | | <u>September</u> | | Class Days | In-Service Staff Development | Holidays | Conferences | Contract Days | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------------------|----|-----------------------|----|-----------------------|------------------------------|------------|-------------|---------------|----------|----------|----|----|----|----------|------------|----|-------|-----|----|------------|----|-------|----------|----|------------|----|-------|-----|----|------------|----|-------|-----|---------------|----|---|---|---|----|
| 1 | 2 | 3 | 4 | | | | | | 5 | H | 6 | 7 | 8 | 9 | *12 | 13 | 14 | 15 | 16 | *19 | 20 | 21 | 22 | 23 | *26 | 27 | 28 | 29 | 30 | Class Days | 19 | Other | H-1 | TOTALS | 19 | 5 | 1 | 0 | 33 |
| <u>October</u> | | <u>November</u> | | <u>December</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *3 | 4 | 5 | 6 | 7 | *7 | 8 | 9 | 10 | H | *5 | 6 | 7 | 8 | 9 | *12 | 13 | 14 | 15 | 16 | 19 | 20 | 21 | 22 | 23 | 26 | 27 | 28 | 29 | 30 | Class Days | 12 | Other | | TOTALS | 48 | 1 | 1 | 2 | 53 |
| *10 | 11 | 12 | 13 | I | *14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 26 | 27 | 28 | 29 | 30 | Class Days | 16 | Other | C-2, H-1 | | | | | | | | | | | | | | | | |
| *17 | 18 | 19 | 20 | 21 | C | C | 23 | H | 25 | 26 | 27 | 28 | 29 | 30 | Class Days | 19 | Other | H-1 | | | | | | | | | | | | | | | | | | | | | |
| *24 | 25 | 26 | 27 | 28 | *28 | 29 | 30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *31 | | | | | Class Days | 19 | Other | H-1 I-1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>January</u> | | <u>February</u> | | <u>March</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | 3 | 4 | 5 | 6 | *6 | 7 | 8 | 9 | 10 | *6 | 7 | 8 | 9 | C | C | 14 | 15 | 16 | 17 | 20 | 21 | 22 | 23 | 24 | 27 | 28 | 29 | 30 | 31 | Class Days | 16 | Other | C-2 | TOTALS | 54 | 1 | 2 | 2 | 59 |
| *9 | 10 | 11 | 12 | 13 | *13 | 14 | 15 | 16 | 17 | 20 | 21 | 22 | 23 | 24 | 27 | 28 | 29 | 30 | 31 | Class Days | 19 | Other | H-1 I-1 | | | | | | | | | | | | | | | | |
| H | 17 | 18 | 19 | 20 | H | 21 | 22 | 23 | 24 | 27 | 28 | 29 | 30 | 31 | Class Days | 19 | Other | H-1 | | | | | | | | | | | | | | | | | | | | | |
| *23 | 24 | 25 | 26 | I | *27 | 28 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *30 | 31 | | | | | Class Days | 19 | Other | H-1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>April</u> | | <u>May</u> | | <u>June</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| *3 | 4 | 5 | 6 | 7 | *1 | 2 | 3 | 4 | 5 | *5 | 6 | 7 | 8 | 9 | *12 | 13 | 14 | 15 | 16 | 19 | 20 | 21 | 22 | 23 | 26 | 27 | 28 | 29 | 30 | Class Days | 11 | Other | | TOTALS | 52 | 1 | 1 | | 60 |
| *10 | 11 | 12 | 13 | 14 | *8 | 9 | 10 | 11 | 12 | *12 | 13 | 14 | 15 | 16 | 19 | 20 | 21 | 22 | 23 | 26 | 27 | 28 | 29 | 30 | Class Days | 19 | Other | I-1 | | | | | | | | | | | |
| *17 | 18 | 19 | 20 | 21 | *15 | 16 | 17 | 18 | 19 | 19 | 20 | 21 | 22 | 23 | 26 | 27 | 28 | 29 | 30 | Class Days | 22 | Other | H-1 | | | | | | | | | | | | | | | | |
| *24 | 25 | 26 | 27 | I | *22 | 23 | 24 | 25 | 26 | H | 30 | 31 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | TOTALS | | TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2022-23 Totals | | 2022-23 Totals | | 2022-23 Totals | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

School starts Sept. 6 and ends June 16. Teacher contracts begin August 27th and end June 19th

| | |
|-----------------------|---------------------------------|
| No Student Contact | C Parent Conferences |
| I=Inservice | |
| * Early Release 12:00 | H Holiday - Paid holiday |
| Vacation | |

NOTE: November 21st and 22nd make up 3 days= 2- 12 hr days
 Nov. 22 -- 7:30 a.m. - 7:30 p.m. Parent Conferences
 Nov. 23 -- 7:30 a.m. - 7:30 p.m. Parent Conferences

INCLEMENT WEATHER
 1st closure = no make-up
 2nd closure =March 10th
 3rd closure =April 28th

Community Roots School

2022-2023 Teacher Calendar

Student Early Release Every Monday*

| <u>August</u> | | | | | <u>September</u> | | | | | Class Days | In-Service Staff Development | Holidays | Conferences | Contract Days |
|-----------------------|----|----|----|----------|------------------|----------|----|----------|----------|-----------------|------------------------------|----------|-------------|---------------|
| 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | | | | | |
| 8 | 9 | 10 | 11 | 12 | H | 6 | 7 | 8 | 9 | | | | | |
| 15 | 16 | 17 | 18 | 19 | *12 | 13 | 14 | 15 | 16 | | | | | |
| 22 | 23 | 24 | 25 | 26 | *19 | 20 | 21 | 22 | 23 | | | | | |
| 29 | 30 | 31 | | | *26 | 27 | 28 | 29 | 30 | | | | | |
| Class Days | | | | | Class Days | | | | | 19 | | | | |
| Other | | | | | Other | | | | | H-1 | | | | |
| TOTALS | | | | | TOTALS | | | | | 19 | 5 | 1 | 0 | 25 |
| <u>October</u> | | | | | <u>November</u> | | | | | <u>December</u> | | | | |
| *3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | | | | | |
| *10 | 11 | 12 | 13 | I | *7 | 8 | 9 | 10 | H | *5 | 6 | 7 | 8 | 9 |
| *17 | 18 | 19 | 20 | 21 | *14 | 15 | 16 | 17 | 18 | *12 | 13 | 14 | 15 | 16 |
| *24 | 25 | 26 | 27 | 28 | C | C | 23 | H | 25 | 19 | 20 | 21 | 22 | 23 |
| *31 | | | | | *28 | 29 | 30 | | | 26 | 27 | 28 | 29 | 30 |
| Class Days | | | | | Class Days | | | | | Class Days | | | | |
| 20 | | | | | 16 | | | | | 12 | | | | |
| Other | | | | | Other | | | | | Other | | | | |
| I-1 | | | | | C-2, H-1 | | | | | C-2 | | | | |
| TOTALS | | | | | TOTALS | | | | | TOTALS | | | | |
| 48 | | | | | 48 | | | | | 48 | | | | |
| 1 | | | | | 1 | | | | | 1 | | | | |
| 1 | | | | | 1 | | | | | 1 | | | | |
| 2 | | | | | 2 | | | | | 2 | | | | |
| 53 | | | | | 53 | | | | | 53 | | | | |
| <u>January</u> | | | | | <u>February</u> | | | | | <u>March</u> | | | | |
| 2 | 3 | 4 | 5 | 6 | | 1 | 2 | 3 | | | | | | |
| *9 | 10 | 11 | 12 | 13 | *6 | 7 | 8 | 9 | 10 | *6 | 7 | 8 | 9 | C |
| H | 17 | 18 | 19 | 20 | *13 | 14 | 15 | 16 | 17 | C | 14 | 15 | 16 | 17 |
| *23 | 24 | 25 | 26 | I | H | 21 | 22 | 23 | 24 | 20 | 21 | 22 | 23 | 24 |
| *30 | 31 | | | | *27 | 28 | | | | 27 | 28 | 29 | 30 | 31 |
| Class Days | | | | | Class Days | | | | | Class Days | | | | |
| 19 | | | | | 19 | | | | | 16 | | | | |
| Other | | | | | Other | | | | | Other | | | | |
| H-1 I-1 | | | | | H-1 | | | | | C-2 | | | | |
| TOTALS | | | | | TOTALS | | | | | TOTALS | | | | |
| 54 | | | | | 54 | | | | | 54 | | | | |
| 1 | | | | | 1 | | | | | 1 | | | | |
| 2 | | | | | 2 | | | | | 2 | | | | |
| 2 | | | | | 2 | | | | | 2 | | | | |
| 59 | | | | | 59 | | | | | 59 | | | | |
| <u>April</u> | | | | | <u>May</u> | | | | | <u>June</u> | | | | |
| *3 | 4 | 5 | 6 | 7 | *1 | 2 | 3 | 4 | 5 | | | | | |
| *10 | 11 | 12 | 13 | 14 | *8 | 9 | 10 | 11 | 12 | *5 | 6 | 7 | 8 | 9 |
| *17 | 18 | 19 | 20 | 21 | *15 | 16 | 17 | 18 | 19 | *12 | 13 | 14 | 15 | 16 |
| *24 | 25 | 26 | 27 | I | *22 | 23 | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 |
| | | | | | H | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 |
| Class Days | | | | | Class Days | | | | | Class Days | | | | |
| 19 | | | | | 22 | | | | | 11 | | | | |
| Other | | | | | Other | | | | | Other | | | | |
| I-1 | | | | | H-1 | | | | | C-2 | | | | |
| TOTALS | | | | | TOTALS | | | | | TOTALS | | | | |
| 52 | | | | | 52 | | | | | 52 | | | | |
| 1 | | | | | 1 | | | | | 1 | | | | |
| 1 | | | | | 1 | | | | | 1 | | | | |
| 4 | | | | | 4 | | | | | 4 | | | | |
| 192 | | | | | 192 | | | | | 192 | | | | |
| 2022-23 Totals | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| 174 | | | | | 174 | | | | | 174 | | | | |
| 8 | | | | | 8 | | | | | 8 | | | | |
| 5 | | | | | 5 | | | | | 5 | | | | |
| 4 | | | | | 4 | | | | | 4 | | | | |
| 192 | | | | | 192 | | | | | 192 | | | | |

School starts Sept. 6 and ends June 16. Teacher contracts begin August 27th and end June 19th

| | |
|-----------------------|---------------------------------|
| No Student Contact | C Parent Conferences |
| I=Inservice | |
| * Early Release 12:00 | H Holiday - Paid holiday |
| Vacation | |

NOTE: November 21st and 22nd make up 3 days= 2- 12 hr days

Nov. 22 -- 7:30 a.m. - 7:30 p.m. Parent Conferences

Nov. 23 -- 7:30 a.m. - 7:30 p.m. Parent Conferences

INCLEMENT WEATHER

1st closure = no make-up

2nd closure =March 10th

3rd closure =April 28th