



The Community Roots School Board Meeting
Tuesday, November 2, 2021 6:30 p.m.
229 Eureka Ave. Silverton

Agenda

1. Call meeting to order – Jackie
2. Reading of Community Roots School Mission Statement – Virginia (6:30)
Rooted in our local community, we learn in an authentic Montessori environment, growing as conscientious and joyful learners, inspired to lead in the world community.
3. Consent Agenda (6:35)
 - Approve October Meeting Minutes
4. Audience with Visitors (Audience members may make comments to the board on any topic) (6:40)
5. Administrator Report – Christen Kelly (6:45-6:55)
6. Committee reports (Fundraising, Finance, Facilities) (6:55-7:05)
7. Discussion Items and Actions (7:05-8:00)

None

VISITORS: Meetings of the school board are for the members to conduct official school business. All meetings are open to the public, except executive sessions, which may be called according to Oregon law. Members of the public desiring to address the board are asked to contact the administrator at least one week in advance of the meeting. Large groups are asked to designate a primary spokesperson.

The Community Roots School Board Meeting

October 5, 2021

DRAFT Minutes

Board members present: Jackie, Virginia, Jane, Jason. Jen

Staff present: Christen, Hilary

Consent agenda: Jason moves to approve, Jen seconds. **Approved unanimously.**

Administrator report: see handout-meal service has been on hold due to hiring challenges. A parent who has a catering business may be able to help out. First set of assessments (after a very long time). The basement flooded. Enrollment is one of the biggest concerns. No Covid cases at CRS. Santiam hospital is going to partner with CRS to provide free saliva covid tests.

Audience with visitors: Hilary reported that the middle schoolers are working on economy and they have set up their own business selling hot chocolate and Italian sodas every Tuesday. Each of the elementary classrooms get a block of time out in the yard. Someone was playing their ukulele, there was a play and a botany lesson with Alyssa. Lower elementary is still figuring out how to coordinate outside time. Lower elementary is focusing more on art. Had a lesson on oil pastels. Kinders are in their groove. There are dove hoots to say "hello". They take care of the ducks first thing in the morning. Everyone is getting more in the groove and finding their flow. Question about how the teachers are feeling. Hilary and Michelle feel good with the protocols and the start to the year. More outdoor area would be great. Staff have been adaptable and resilient.

Fundraising: Coffee connection meeting for parents. Wild success and there is interest in doing it more. Their next meeting is on Thursday. Poinsettia is another type of plant sale in addition to wreaths. Also an online auction. Need volunteers.

Finance: The enrollment is the biggest concern. With the current enrollment we are down about \$110,000. ESRA 3 funding could help.

Facility: Septic work was done. Basement flooding has created some mildew. Church and Alissa worked to clean out the rooms. Some tree trimming was done. Waiting for confirmation that they can put tents on the property for dry outdoor areas. Gym is not available as it is a shared space.

Annual report: Need to submit bios. Action: Jason moves to approve, Virginia seconds. **Approved unanimously.**

Grange MOU: Edits made to MOU and it was finalized. Jason moved to approve, Virginia seconds. **Approved unanimously.**

Shannon and Christen will reach out to neighbor (that owns the well) at the Grange to start a dialogue and answer any questions he might have.

Strategic Priorities: no changes to priorities. Christen did note that some of the items are already in the works and/or complete. Once the priorities are approved, the tasks will be assigned to teams (board, admin, teachers) to complete the work. Virginia moved to approve, Jason seconds, **Approved unanimously.**

Meeting closed at 8:22pm



The Community Roots School November 2021 Administrator Report

Enrollment:

- Current: 104 students enrolled for 2021/22 school year
1. **Enrollment**
 - a. We recently welcomed a new 6th year student and will be welcoming a new 7th grade student in November.
 2. **District Communication**
 - a. Bus transportation continues to go well, with an average of 6-10 riders a day.
 - b. School meals continue to be on an indefinite hold.
 - c. District Nurses have organized an OPT-IN weekly COVID testing option in conjunction with Santiam Hospital for students.
 3. **Educational Accountability & School News**
 - a. SBAC scores have not been received from the state as of 11/1/21
 - b. Heather and Jess continue to provide SpEd support for children with IEP and 504 plans, as well, Donna is the SLP and Amanda works with ESL students.
 - c. DERS have been postponed until November and December.
 - d. All staff had their second session with Christine and Kura from Buffalo Cloud Consulting. Continued conversation about Aspects of White Supremacy culture and how that shows up in classroom spaces. Continued work and dialogue with This Book Is Anti-Racist by Tiffany Jewell.
 - e. STAR assessments continue to be performed for Middle School and Upper Elementary on a rolling basis.
 - f. Child Study continues; the team meets 3x month.
 - g. The Annual Report was submitted to SFSD and uploaded to ODE's smartsheet.
 - h. Ylai Leon tendered her resignation as the Falcon's Lead Guide. Restructuring the Upper EI environments into one classroom is the plan. Transition plan and staffing has been communicated out to families, and we are in the process of hiring an Assistant Lead Guide.
 4. **Budget & Finances**
 - a. Meeting scheduled with the SFSD Business team on Nov 4th to discuss ESSER III Funding and Plans.
 - b. SIA Quarter 1 plan update deadline has been extended for the Charter schools in the SFSD.
 5. **Community & Fundraising**
 - a. Fundraising committee held a coffee connection meeting in the park for CRS parents and students on Saturday October 30th
 - b. Poinsettia Sale is live until Nov 1st
 - c. Eco Gift Wrap sale is live until Nov 19th.
 - d. Committee is planning an online Auction this year and needs more community involvement.
 6. **Facilities**
 - a. SFC repairs to basement are complete, and CRS offices can be moved back downstairs starting this week.
 - b. Use of outdoor tent was approved by SFC. Installation of tent will take place in the picnic table area on November 1st.

Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
Revenue						
760.0000.1760.142.000.000	Supplemental from Fundraised/School Related Acct.	26150.00	0.00	26150.00	0.00	26150.00
760.0000.3101.142.000.000	State School Fund—General Support (123) \$7037	891855.00	294395.03	597459.97	0.00	597459.97
760.0000.5400.142.000.000	BEGINNING FUND BALANCE	89491.00	0.00	89491.00	0.00	89491.00
	Total Revenue	1007496.00	294395.03	713100.97	0.00	713100.97
Expenditures - 1111						
K-5						
760.1111.0111.142.000.000	Licensed Salaries	221827.00	17476.35	204350.65	222349.24	-17998.59
760.1111.0112.142.000.000	Classified Salaries	99156.00	12811.02	86346.98	136405.38	-50058.40
760.1111.0117.142.000.000	Unused Leave	5250.00	0.00	5250.00	0.00	5250.00
760.1111.124.142.000.000	Temp Classified - Lego- ESL	3000.00	0.00	3000.00	0.00	
760.1111.0211.142.000.000	Employer Contribution, Tier I and Tier II	44185.00	480.89	43704.11	15091.56	28612.55
760.1111.0213.142.000.000	PERS UAL Contribution	26187.00	1773.09	24413.91	8910.11	15503.80
760.1111.0214.142.000.000	PERS UAL Contribution 2021 Bond	0.00	1973.53	-1973.53	0.00	-1973.53
760.1111.0220.142.000.000	Social Security Administration	24353.00	2299.81	22053.19	8344.27	13708.92
760.1111.0231.142.000.000	Workers' Compensation	1749.00	19.54	1729.46	39.63	1689.83
760.1111.0232.142.000.000	Unemployment Compensation	0.00	150.31	-150.31	545.38	-695.69
760.1111.0240.142.000.000	Contractual Employee Benefits	39054.00	0.00	39054.00	0.00	39054.00
760.1111.0251.142.000.000	ER Health Insurance Benefit - LIC	0.00	4643.12	-4643.12	7993.37	-12636.49
760.1111.0252.142.000.000	ER Health Insurance Benefit - CLASS	0.00	1709.74	-1709.74	0.00	-1709.74
760.1111.0311.142.000.000	Instruction Services - Certified Subs.	8000.00	121.45	7878.55	0.00	7878.55
760.1111.0312.142.000.000	Instructional Programs Improvement Services - Classified Subs	4000.00	0.00	4000.00	0.00	4000.00
760.1111.0410.142.000.000	Consumable Supplies and Materials (\$400/class)	1733.00	1648.54	84.46	1195.31	-1110.85
760.1111.0640.142.000.000	Dues and Fees	10000.00	269.75	9730.25	2341.40	7388.85
Expenditures - 1121						
6-8th						
760.1121.0111.142.050.000	Licensed Salaries	86501.00	6839.41	79661.59	91670.47	-12008.88
760.1121.0121.142.050.000	Classified Salaries	39168.00	2892.35	36275.65	31815.85	4459.80
760.1121.0211.142.050.000	Employer Contribution, Tier I and Tier II	18473.00	173.09	18299.91	7731.23	10568.68
760.1121.0213.142.050.000	PERS UAL Contribution	10906.00	609.96	10296.04	4564.56	5733.48
760.1121.0214.142.050.000	PERS UAL Contribution 2021 Bond	0.00	571.85	-571.85	0.00	-571.85
760.1121.0220.142.050.000	Social Security Administration	9917.00	744.14	9172.86	4332.79	4840.07
760.1121.0231.142.050.000	Workers' Compensation	705.00	48.62	656.38	283.25	373.13
760.1121.0232.142.050.000	Unemployment Compensation	0.00	150.31	-150.31	545.38	-695.69
760.1121.0240.142.050.000	Contractual Employee Benefits	15021.00	0.00	15021.00	0.00	15021.00
760.1121.0251.142.050.000	ER Health Insurance Benefit - LIC	0.00	1265.99	-1265.99	4272.62	-5538.61
760.1121.0410.142.250.000	Consumables	677.00	0.00	677.00	0.00	677.00
Instructional Staff Development - 2240						
760.2240.0310.142.000.000	Non-instructional Professional and Technical	4000.00	4000.00	0.00	1200.00	-1200.00
Board of Education Services - 2310						
760.2310.0380.142.000.000	Non-instructional Professional and Tech. - OSBA	2000.00	0.00	2000.00	0.00	2000.00
760.2310.0381.142.000.000	Audit Services	7500.00	0.00	7500.00	0.00	7500.00
760.2310.0410.142.000.000	Consumable Supp./Materials- Print Annual Report	500.00	0.00	500.00	0.00	500.00
760.2310.0650.142.000.000	Insurance and Judgments	5500.00	0.00	5500.00	0.00	5500.00
Other Support Services - 2490						
760.2490.0112.142.000.000	Classified Salaries	24908.00	4322.00	20586.00	21610.00	-1024.00
760.2490.0113.142.000.000	Administrators	123542.00	17542.26	105999.74	52626.74	53373.00
760.2490.0211.142.000.000	Employer Contribution, Tier I and Tier II	17979.00	2033.64	15945.36	10059.16	5886.20
760.2490.0213.142.000.000	PERS UAL Contribution	10513.00	1749.13	8763.87	5938.91	2824.96
760.2490.0214.142.050.000	PERS UAL Contribution 2021 Bond	0.00	600.64	-600.64	0.00	-600.64
760.2490.0220.142.000.000	Social Security Administration	11256.00	1659.12	9596.88	5636.04	3960.84
760.2490.0231.142.000.000	Workers' Compensation	809.00	6.39	802.61	26.31	776.30
760.2490.0232.142.000.000	Unemployment Compensation	0.00	108.43	-108.43	326.98	-435.41
760.2490.0240.142.000.000	Contractual Employee Benefits	16800.00	0.00	16800.00	0.00	16800.00
760.2490.0253.142.000.000	ER Health Insurance Benefit - ADMIN	0.00	1729.12	-1729.12	4723.11	-6452.23
760.2490.0311.142.000.000	Substitutes - Licensed	1500.00	0.00	1500.00	0.00	1500.00
760.2490.0410.142.000.000	Consumable Supplies and Materials(= staff gear)	3544.00	1963.13	3580.87	561.30	3019.57
760.2490.0640.142.000.000	Dues & Fees / OSBA policy charge /Bookkeeper/	13040.00	50.00	12990.00	0.00	12990.00
Fiscal Services - 2520						
760.2520.0231.142.000.000	Workers' Compensation - whole school	2500.00	0.00	2500.00	0.00	2500.00
Operations and Maintenance - 2540						
760.2540.0320.142.000.000	Property Services (Rents)	57240.00	9888.25	47351.75	0.00	47351.75
760.2540.0321.142.000.000	Cleaning Services	7500.00	0.00	7500.00	0.00	7500.00
760.2540.0321.142.000.000	Water and Sewer	1228.00	0.00	1228.00	0.00	1228.00
760.2540.0328.142.000.000	Garbage	1272.00	0.00	1272.00	0.00	1272.00
760.2540.0328.142.000.000	PPE & Cleaning Supplies	5000.00	0.00	5000.00	0.00	5000.00
760.2550.0330.142.000.000	Student Transportation Services	1000.00	0.00	1000.00	0.00	1000.00
Food Service - 3100						
760.3100.0112.142.000.000	Food Classified Salary	0.00	0.00	0.00	0.00	0.00
760.3100.0640.142.000.000	Dues and Fees	0.00	0.00	0.00	0.00	0.00
Planned Reserve						
760.6000.0810.142.000.000	Planned Reserve	16499.00	0.00	16499.00	0.00	16499.00
760.7000.0820.142.000.000	Reserved for Next Year	0.00	0.00	0.00	0.00	0.00
		\$1,007,496.00	\$104,324.97	\$903,171.03	\$651,140.35	\$249,030.68
		Budget	YTD Transactions			
	Revenue	\$1,007,496.00	\$294,395.03			

Revenue	\$1,007,496.00	\$294,395.03
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