

The Community Roots School Board Meeting
Tuesday, May 7, 2019 7:00 p.m.
229 Eureka Ave. Silverton

Agenda

- 1. Call meeting to order Dan
- 2. Reading of Community Roots School Mission Statement Astrid

Rooted in our local community, we learn in an authentic Montessori environment, growing as conscientious and joyful learners, inspired to lead in the world community.

- 3. Consent Agenda
 - Approve April Meeting Minutes
 - Teacher Contracts
- 4. Audience with Visitors (Audience members may make comments to the board on any topic)
- 5. Administrator Report Miranda Pickner (7:15-7:25)
- 6. Committee reports (Fundraising, Finance, School Growth) (7:25-7:35)
- 7. Discussion Items and Actions (7:35-8:30)
 - 19-20 Calendar-Miranda
 - Discussion
 - Action
 - Policy Review-Miranda
 - Discussion
 - Action
 - New CRS Position-Miranda
 - Discussion
 - New Board Members-All
 - Discussion
 - Annual Meeting-Miranda
 - Discussion

VISITORS: Meetings of the school board are for the members to conduct official school business. All meetings are open to the public, except executive sessions, which may be called according to Oregon law. Members of the public desiring to address the board are asked to contact the administrator at least one week in advance of the meeting. Large groups are asked to designate a primary spokesperson.

(7:00-7:15)

The Community Roots School Board Meeting April 2, 2019 DRAFT Minutes

Board members present: Jason, Jen, Matt, Astrid, Dixon

Staff present: Miranda, Josie

- 1. Consent agenda: Dixon moves to approve, Astrid seconds. Unanimously approved.
- 2. Audience with visitors. Josie reported that she has a strings class with 11 students. Children are excited to move up to the adolescent program. Teachers are asking every day: how do we help kids have joyful and purposeful learning. Discussed changes made based on Jonathon Wolff's suggestions such as 2 children to a table and the guides talking less.
- 3. Administrator report-see handout. Lunch continues to be a break even. No increase in church lease but there is discussion on utilities. Need to renew for next year. Addendum for middle school. Creating a memo of understanding with Geercrest related to the equipment. Fundraising: Garage sale drop of starts on May 15 for the sale on the 17/18. \$1,500 being requested from fundraising for outdoor school.
- 4. Five year budget: The co-chair budget was a little less than the Governor's recommended budget and that is reflected in the update. Increase in professional development to \$10,000 and the reserve fund was added back in. Dixon moves to approve, Jason seconds. **Unanimously approved.**
- 5. Charter renewal: Miranda will follow-up with Andy on timing.
- 6. Guide Contract: Option with a probationary period presented. Consideration of the 90-day term and assuring it includes enough classroom time. Jason moves to approve, Dixon seconds. **Unanimously approved.**
- 7. Calendar: See handout. Proposal to increase early release days to each Monday. Also can consider full days, # of days needed.
- 8. Essential elements: Whole school enrichment analysis with focus groups using the rubric May 20-22.



The Community Roots School May 2019 Board Meeting Administrator Poport

Administrator Report

Enrollment:

- Current 127 enrolled
 - Kindergarten declines... end of the year hard to move
 - ADM will be lower than expected

1. Enrollment

a. All but 1 student has accepted new enrollment spot for 19-20 school year

2. <u>District Communication</u>

- a. Partnering with the district to provide Equity Training to boards and staff
 - i. Summer is likely timeframe
- b. ODE grant is being supported by the SFSD business office
 - i. BIG change CRS will now have to be the fiscal agent for the ODE funds, which means funds will have to be filtered through our Citizens bank and then reimburse expenses out of the SFSD account.
- **c.** Technology upgrades due to SFSD grant. The tech department is adding drop points and adding district telephones to each classroom.
- **d.** Bethany has request more than 80% funding from the district. They are communicating back and forth. District has not approached CRS for feedback.

3. Educational Accountability

- a. Adolescent program looking to be out at GeerCrest two weeks every month next year, but just in the mornings. There are systems being established, such as garden, that need a more consistent presence from CRS to maintain. Staff will be presenting plan for future to consultant Seth Webb from NCMPS during his May visit
- b. SBAC
 - i. Meadowlarks have completed and LE has finished their Math section.
 - ii. Will continue with testing through June
- c. STAR
 - i. 3rd round is scheduled for the end of the school year
- d. Transparent Classroom
 - i. Will be linking state standards to Montessori lessons for academic accountability
- e. Benchmarks
 - i. Work will occur this summer
- f. Early Literacy Assessments and Interventions
 - i. All parents have been notified if their child is receiving intervention support. LE interventions will be put on hold during SBAC testing as to allow for extra support.
- g. Math Educational Goals
 - i. Due to the loss of 2 early release days, staff has been unable to gather in teams to analyze data.

4. Budget

- a. 5 year budget to CRS board
 - i. Need approval of 19-20 budget on April 2nd for April 3rd deadline to get to SFSD
 - ii. Based off of co-chairs budget on March 15th (governor's proposal was about \$75 more per ADM).
- b. Fundraising Budget helping to support ODS
 - i. Families being asked to contribute \$50 per student
- c. Grants
 - i. ODE expansion grant approved and systems in place for accountability
 - ii. Upper Elementary received funds for 4th-6th grade students to go to Outdoor School
 - iii. \$2000 grant from Whole Foods Foundation for water catchment system



5. <u>Lunch Program</u>

a. Still going great!

6. Community

- a. Monthly Community Meals hosted by Hilary Dumitrescu
- b. Coffee with Admin at ReCharge Café on the 1st Fridays of each month
- c. Focus groups with staff, parents, and board to be conducted by NCPMS in May 2019
- d. Monday Messages going out from Miranda to build connection to the community.

7. Facilities

- **a.** Meet with church, as per lease, there will be NO increase in lease amount, but analysis of other bills will be occurring.
- **b.** DRAFT MOU being created for purchase of hand tools, greenhouse, and water catchment systems.

C.

8. Policy

a. January 2019 - next round of OSBA policies

9. HR

- **a.** Interviewing 7 candidates for the 3 open guide positions by May 3rd. More will be conducted if more Montessori applicants arrive.
- **b.** I will be adding a support person to the staff for the office for the 19-20 school year. With the ODE grant, we will not be able to manage without the support. This person will also tackle mentorship and onboarding for new staff, reading support for UE, and some academic accountability support services for the school that align with the ODE grant requirements.

10. Grant

- a. PD
- Jonathan Wolf returning to support the work of normalizing the Montessori work across entire school
- ii. AMI Refresher Course
- iii. NAMTA conference in Seattle
- iv. Montessori Coaches Training
- v. Administrative Consultant
- vi. Dyslexia Training
 - 1. Partnering with District
 - 2. SB1003 and Gen Ed training
- vii. Equity Training
 - 1. Partnering with district
- viii. TAG Training
- ix. National Center for Montessori in the Public Sector
 - 1. Child Study training
 - a. Academic and Behavior Support
 - 2. Observation training
 - a. DERS protocol executive functioning analysis for the school
 - 3. Curriculum Analysis
 - a. Benchmarks and Portfolios

b. Purchasing

- i. Working on timelines for purchasing
- ii. Need MOU and/or lease agreement with GeerCrest

4:13 PM 05/02/19 **Accrual Basis**

The Community Roots School Balance Sheet

As of May 2, 2019

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	May 2, 19
ASSETS	
Current Assets	
Checking/Savings	
100 · Current Assets	
101 · Citizens Bank	103,456.20
Total 100 · Current Assets	103,456.20
103 · Petty Cash	200.00
Total Checking/Savings	103,656.20
Total Current Assets	103,656.20
TOTAL ASSETS	103,656.20
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	40,967.95
Net Income	62,688.25
Total Equity	103,656.20
TOTAL LIABILITIES & EQUITY	103,656.20

CRS ODE Grant 5/1/2019

	Account	Description	YTD	Dalamas	Fraumhuanaa	Budget	Pre	Pending	Uncommitted
	Account	Description	Transactions	Balance	Encumbrance	Balance	Encumbrance	Invoices	Balance
_ 1	760.1111.0311.142.000.760	Instruction Services	2251.28	-2251.28	0.00	-2251.28	0.00	0.00	-2251.28
		Instructional Programs Improvement							
_	760.1111.0312.142.000.760	Services	0.00	0.00	0.00				0.00
3	760.1121.0130.142.050.760	Additional Salary	0.00	0.00	0.00	0.00	0.00	0.00	0.00
١.		Instructional, Professional & Tech Svc							
⊢	760.1121.0310.142.050.760	OCSP	0.00	0.00	0.00				0.00
-	760.1121.0340.142.050.760	Travel Expenses - OCSP	524.74	-524.74		-524.74	0.00		-524.74
<u> </u>	760.1121.0410.142.050.760	Supplies & Materials - OCSP	979.73	-979.73		-979.73			-979.73
7	760.1121.0460.142.050.760	Non Consumable Supplies - OCSP	0.00	0.00	921.80	-921.80	0.00	0.00	-921.80
8	760.1121.0470.142.050.760	Computer Software - OCSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	760.1121.0480.142.050.760	Computer Hardware - OCSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	760.1121.0640.142.050.760	Dues & Fees - OCSP	255.00	-255.00	0.00	-255.00	0.00	0.00	-255.00
11	760.2210.0130.142.000.760	Additional Salary	4063.65	-4063.65	0.00	-4063.65	0.00	0.00	-4063.65
12	760.2210.0211.142.000.760	PERS ER Contribution - I, II, OPSRP	476.97	-476.97	0.00	-476.97	0.00	0.00	-476.97
13	760.2210.0213.142.000.760	PERS UAL Contribution	324.72	-324.72	0.00	-324.72	0.00	0.00	-324.72
14	760.2210.0220.142.000.760	ER Social Security/Medicare	306.90	-306.90	0.00	-306.90	0.00	0.00	-306.90
15	760.2210.0231.142.000.760	Workers' Compensation	1.81	-1.81	0.00	-1.81	0.00	0.00	-1.81
16	760.2210.0232.142.000.760	Unemployment Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	760.2210.0311.142.000.760	Instruction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	760.2210.0340.142.000.760	Travel Expenses - OCSP	6946.47	-6946.47	1114.17	-8060.64	0.00	0.00	-8060.64
19	760.2210.0410.142.000.760	Supplies & Materials - OCSP	378.70	-378.70	1753.99	-2132.69	0.00	0.00	-2132.69
20	760.2210.0460.142.000.760	Non-Consumable Supplies - OCSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	760.2210.0470.142.000.760	Computer Software - OCSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	760.2210.0480.142.000.760	Computer Hardware - OCSP	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	760.2210.0640.142.000.760	Dues & Fees - OCSP	11495.24	-11495.24	425.00	-11920.24	0.00	0.00	-11920.24
		Instructional, Professional and							
24	760.2490.0310.142.000.760	Technical Services	0.00	0.00	5000.00	-5000.00	0.00	0.00	-5000.00
			\$28,005.21	(\$28,005.21)	\$9,214.96	(\$37,220.17)	\$0.00	\$0.00	(\$37,220.17)

4:10 PM 05/02/19 Accrual Basis

The Community Roots School Profit & Loss

July 1, 2018 through May 2, 2019

	Jul 1, '18 - May 2, 19
Ordinary Income/Expense	
Income	
2000 · Fundraising	64,344.28
2010 · School Related	13,800.99
2030 · Lunches	1,086.98
Total Income	79,232.25
Gross Profit	79,232.25
Expense	
380 · Professional Services	1,507.50
410 · Consumable Supplies & Materials	11,320.77
640 · Dues & Fees	3,715.73
Total Expense	16,544.00
Net Ordinary Income	62,688.25
Net Income	62,688.25

Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
Revenue						
1 760.0000.1500.142.000.000	Earnings on Investments	1100.00	1100.00	0.00	0.00	0.00
2 760.0000.1600.142.000.000	Food Service	10550.00		10550.00	10550.00	0.00
	Dyslexia Grant	2700.00		2700.00	2700.00	0.00
	ODE adjustments 17-18 (estimated)	1100.00				
	Outdoor School funds	6500.00				
3 760.0000.1760.142.000.000	Club Fund Raising	42517.00	0.00	42517.00	42517.00	0.00
6 760.0000.1990.142.000.000	Miscellaneous - School Related	12291.38	291.38	12000.00	12000.00	0.00
7 760.0000.3101.142.000.000	State School Fund—General Support	834636.00	762397.07	72238.93	72238.93	0.00
9 760.0000.5400.142.000.000	BEGINNING FUND BALANCE	84209.00	84209.00	0.00	0.00	0.00
	<u>Total Revenue</u>	<u>995603.38</u>	<u>847997.45</u>	140005.93	140005.93	0.00
<u>Expenditures</u>						
12 760.1111.0111.142.000.000	Licensed Salaries	250394.78	169178.42	81216.36	81216.36	0.00
13 760.1111.0112.142.000.000	Classified Salaries	138220.59	98310.01	39910.58	39910.58	0.00
14 760.1111.0117.142.000.000	Unused Leave	1500.00	0.00	1500.00	1500.00	0.00
15 760.1111.0121.142.000.000	Substitutes Licensed	3000.00	2341.30	658.70	658.70	0.00
17 760.1111.0130.142.000.000	Additional Salary	12.75	12.75	0.00	0.00	0.00
18 760.1111.0211.142.000.000	Employer Contribution, Tier I and Tier II	39498.24	26486.35	13011.89	13011.89	0.00
20 760.1111.0213.142.000.000	PERS UAL Contribution	26892.37	18033.25	8859.12	8859.12	0.00
21 760.1111.0220.142.000.000	Social Security Administration	30713.99	21551.83	9162.16	9162.16	0.00
22 760.1111.0231.142.000.000	Workers' Compensation	2556.87	2524.27	32.60	32.60	0.00
24 760.1111.0240.142.000.000	Contractual Employee Benefits	71816.29	48275.85	23540.44	23540.44	0.00
25 760.1111.0310.142.000.000	PRIMARY INSTRUCTION/SERVICES	970.00	970.00	0.00	0.00	0.00
26 760.1111.0311.142.000.000	Instruction Services - Substitutes	15000.00	13304.58	1695.42	1695.42	0.00
27 760.1111.0312.142.000.000	Instructional Programs Improvement Services	3827.07	3827.07	0.00	0.00	0.00
29 760.1111.0410.142.000.000	Consumable Supplies and Materials	9670.00	8216.26	1453.74	1453.74	0.00
760.1111.0420.142.000.000	Textbooks	1523.00	1523.00	0.00	0.00	0.00
33 760.1111.0460.142.000.000	Non-consumable Items	5000.00	2503.00	2497.00	2497.00	0.00

34 760.1111.0470.142.000.000	Computer Software	690.00	690.00	0.00	0.00	0.00
Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
34 760.1111.0480.142.000.000	Computer Hardware	25.99	25.99	0.00	0.00	0.00
34 760.1111.0640.142.000.000	Dues and Fees (Robotics and Art)	4055.85	1511.79	2544.06	2544.06	0.00
44 760.1121.0111.142.050.000	Licensed Salaries	44359.00	29572.64	14786.36	14786.36	0.00
45 760.1121.0112.142.050.000	Classified Salaries	17738.41	8917.48	8820.93	8820.93	0.00
18 760.1121.0211.142.000.000	Employer Contribution, Tier I and Tier II	3337.28	837.28	2500.00	2500.00	0.00
20 760.1121.0213.142.000.000	PERS UAL Contribution	2570.05	570.05	2000.00	2000.00	0.00
50 760.1121.0220.142.050.000	Social Security Administration	4690.83	2904.74	1786.09	1786.09	0.00
51 760.1121.0231.142.050.000	Workers' Compensation	35.32	27.67	7.65	7.65	0.00
53 760.1121.0240.142.050.000	Contractual Employee Benefits	7393.08	4964.72	2428.36	2428.36	0.00
69 760.1291.0130.142.280.000	Additional Salary	1000.00	805.20	194.80	194.80	0.00
70 760.1291.0211.142.280.000	ESL PROGRAM/DISTRICT PERS	140.00	94.62	45.38	45.38	0.00
71 760.1291.0212.142.280.000	ESL PROGRAM/PERS PICKUP	75.00	48.32	26.68	26.68	0.00
72 760.1291.0213.142.280.000	ESL PROGRAM/PERS UAL	80.00	64.42	15.58	15.58	0.00
73 760.1291.0220.142.280.000	ESL PROGRAM/SOCIAL SECURITY	80.00	59.36	20.64	20.64	0.00
74 760.1291.0231.142.280.000	ESL PROGRAM/WORKERS COMP	10.00	5.72	4.28	4.28	0.00
89 760.2210.0130.142.000.000	Additional Salary	700.00	358.32	341.68	341.68	0.00
90 760.2210.0211.142.000.000	Employer Contribution, Tier I and Tier II	30.63	30.63	0.00	0.00	0.00
92 760.2210.0213.142.000.000	PERS UAL Contribution	20.85	20.85	0.00	0.00	0.00
93 760.2210.0220.142.000.000	Social Security Administration	27.19	27.19	0.00	0.00	0.00
94 760.2210.0231.142.000.000	Workers' Compensation	0.25	0.25	0.00	0.00	0.00
108 760.2240.0130.142.000.000	Additional Salary	865.57	865.57	0.00	0.00	0.00
109 760.2240.0211.142.000.000	Employer Contribution, Tier I and Tier II	101.71	101.71	0.00	0.00	0.00
110 760.2240.0213.142.000.000	PERS UAL Contribution	69.24	69.24	0.00	0.00	0.00
111 760.2240.0220.142.000.000	Social Security Administration	80.61	80.61	0.00	0.00	0.00
112 760.2240.0231.142.000.000	Workers' Compensation	1.07	1.07	0.00	0.00	0.00
114 760.2240.0240.142.000.000	Contractual Employee Benefits	-19.11	-19.11	0.00	0.00	0.00
115 760.2240.0310.142.000.000	Instructional, Professional and Technical Services	2189.25	2189.25	0.00	0.00	0.00
116 760.2240.0340.142.000.000	Travel	179.85	179.85	0.00	0.00	0.00

	Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
119	760.2310.0380.142.000.000	Non-instructional Professional and Technical Servi	1095.00	1095.00	0.00	0.00	0.00
119	760.2310.0381.142.000.000	Audit Services	6850.00	6850.00	0.00	0.00	0.00
120	760.2310.0382.142.000.000	Legal Services	6163.00	6163.00	0.00	0.00	0.00
122	760.2310.0640.142.000.000	Dues and Fees	1205.50	1205.50	0.00	0.00	0.00
123	760.2310.0650.142.000.000	Insurance and Judgments	5348.00	5348.00	0.00	0.00	0.00
	760.2310.0670.142.000.000	Taxes and Licenses	313.00	313.00	0.00	0.00	0.00
126	760.2490.0112.142.000.000	Classified Salaries	20857.00	15642.72	5214.28	5214.28	0.00
127	760.2490.0113.142.000.000	Administrators	70791.00	53093.25	17697.75	17697.75	0.00
132	760.2490.0211.142.000.000	Employer Contribution, Tier I and Tier II	10768.59	8076.44	2692.15	2692.15	0.00
134	760.2490.0213.142.000.000	PERS UAL Contribution	7331.88	5498.91	1832.97	1832.97	0.00
135	760.2490.0220.142.000.000	Social Security Administration	7011.02	5258.27	1752.75	1752.75	0.00
136	760.2490.0231.142.000.000	Workers' Compensation	38.41	31.68	6.73	6.73	0.00
138	760.2490.0240.142.000.000	Contractual Employee Benefits	12648.77	9444.56	3204.21	3204.21	0.00
139	760.2490.0310.142.000.000	Instructional, Professional and Technical Services	1323.00	915.31	407.69	407.69	0.00
139	760.2490.0312.142.000.000	Instructional Programs Improvement Services	241.60	241.60	0.00	0.00	0.00
140	760.2490.0350.142.000.000	Communication	200.00	19.65	180.35	180.35	0.00
142	760.2490.0410.142.000.000	Consumable Supplies and Materials	1400.00	856.22	543.78	543.78	0.00
143	760.2490.0640.142.000.000	Dues and Fees	2900.41	2511.58	388.83	388.83	0.00
151	760.2520.0380.142.000.000	Non-instructional Professional and Technical Servi	2620.00	1060.00	1560.00	1560.00	0.00
159	760.2540.0320.142.000.000	Property Services	500.00	500.00	0.00	0.00	0.00
160	760.2540.0324.142.000.000	Rentals	45000.00	33605.70	11394.30	11394.30	0.00
172	760.2550.0330.142.000.000	Student Transportation Services	800.00	379.15	420.85	420.85	0.00
181	760.3100.0112.142.000.000	Classified Salaries	8000.00	6654.53	1345.47	1345.47	0.00
182	760.3100.0130.142.000.000	Additional Salary	102.71	102.71	0.00	0.00	0.00
185	760.3100.0220.142.000.000	Social Security Administration	700.00	516.95	183.05	183.05	0.00
186	760.3100.0231.142.000.000	Workers' Compensation	15.00	7.39	7.61	7.61	0.00
189	760.3100.0450.142.000.000	Food	25.00	18.30	6.70	6.70	0.00
189	760.3100.0640.142.000.000	Dues and Fees	1708.50	1708.50	0.00	0.00	0.00

	Account	Description	Budget	YTD Transactions	Balance	Encumbrance	Budget Balance
191	760.4120.0530.142.000.000	Improvements Other Than Buildings	5600.00	5600.00	0.00	0.00	0.00
196	760.6110.0810.142.000.000	Planned Reserve	0.00	0.00	0.00	0.00	0.00
197	760.7000.0820.142.000.000	Reserved for Next Year	82917.00	82917.00	0.00	0.00	0.00
			\$995,598.26	\$727,698.29	\$267,899.97	\$267,899.97	(\$0.00)

Revenue	\$995,603.38	\$847,997.45
Expenditures	\$995,598.26	\$727,698.29
Balance	\$5.12	\$120,299.16

Total in SSF Reserve	\$82,917
Reserve - roll over - Fundraising group	\$7,989
Reserve - Restricted Donor funds - facility	\$3,913
Reserve - CRS Longevity Fund	\$29,692

Total Reserves \$124,511

Board Meeting: May 2019

Presenter(s): Miranda Pickner

Type of Board Topic: 19-20 Calendar

Topic: Calendar Approval

Background: I have provided two calendars for the board to review. It is based on the SFSD calendar. 1 calendar has early releases each Monday

Policy Questions or Concerns: I have included the ODE guidance on instructional hours. K-8 settings are required to have 900 instructional hours. Both calendar options are above the 900 hours.

I have include parent and staff responses survey.

Recommendation: Admin recommends calendar with 30 early releases to allow for prep time on a weekly basis, more PD opportunities for staff, meetings occurring within the school day and streamline decision making within the different bodies at the school.

2019-2020 Teacher Calendar

The Community Roots School

Early Release with SFSD - 12 early releases @ 11:30 & 6 additional PD days

Early Release with S	FSD - 12 early releas	ses @ 11:30 & 6 additi	onal	PD da	ys	
	<u>August</u>	<u>September</u>				
Draft April 2019	1 2	H 3 4 5 6				S I
	5 6 7 8 9	9 10 11 12 1	ζΩ.	nt		Ĝ
157 days 942	12 13 14 15 16	16 17 18 19 20	Class Days	No Student contact	Z.	Contract Days
12 ER day 39	19 20 21 22 23	*23 24 25 26 27	D,	tuc	lay	ra
Total Hours: 981	I I I I 30	30	3.S.S	No Stud contact	<mark>Holidays</mark>	ı t
	Class Days	Class Days 20	Cľ	No co:	H	ပိ
900 hours mandated	Other	Other H-1, I-1				-
		TOTALS	19	5	1	25
		1011120	17	0		
<u>October</u>	<u>November</u>	<u>December</u>				
1 2 3 4	1	* 2 3 4 5 6				
7 8 9 10 I	*4 5 6 7 I	9 10 11 12 I				
* 14 15 16 17 18	H 12 13 14 15	16 17 18 19 20				
21 22 23 24 25	18 19 20 21 22	23 24 25 26 27				
28 29 30 31		30 31				
Class Days 22	G/C C 27 28 29 Class Days 15	Class Days 15				
•	•	· · · · · · · · · · · · · · · · · · ·				
Other I-1	Other H-1, I-1	• •				
	PC Elem-2 HS-1.5	TOTALS	50	6	1	57
Ionnour	February	March				
<u>January</u> 1 2 3	<u>rebruary</u>					
1 2 3 *6 7 8 9 10	3 4 5 6 7					
	*10 11 12 13 I	16 17 18 19 20				
H 21 22 23 24	H 18 19 20 21	23 24 25 26 27				
* 27 28 29 30 31	*24 25 26 27 28	* 30 31				
Class Days 19	Class Days 18	Class Days 15				
Other H-1 I-1	Other H-1, I-1	Other I-1 PC-1		_		
		TOTALS	51	4	2	57
A	<u>May</u>	Tum o				
<u>April</u> 123	<u>may</u> 1	<u>June</u> 1 2 3 4 5				
6 7 8 9 10	* 4 5 6 7 8					
* 13 14 15 16 17						
20 21 22 23 I	*18 19 20 21 22	22 23 24 25 26				
27 28 29 30	H 26 27 28 29	29 30 Class Davis				
Class Days 21	Class Days 20	Class Days 9				
Other I-1	Other H-1, I-1	Other I-1				
		TOTALS	49	3	1	53
		2019-20 TOTALS	169	18	5	192

School starts Sept. 3 and ends June 11. Teacher contracts begin August 26 and end June 12



Nov. 25 -- 7:30 a.m. - 3:30 p.m. Grades/Conference Prep; 3:30-7:30 p.m. Parent Conferences

Nov. 26 -- 7:30 a.m. - 7:30 p.m. Parent Conferences

GRADING PERIODS:

Vacation

1st Period	days	28	1st Period	days	23
2nd Period	days	29	2nd Period	days	28
3rd Period	days	33	3rd Period	days	33
1ST SEMESTER	DAYS	90	2ND SEMESTE	R DAYS	84

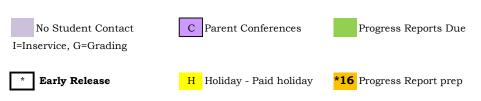
2019-2020 Teacher Calendar

The Community Roots School

Early Release every Monday @ 11:30 - 30 early releases

Monday @ 11:30 - 30	early releases				
<u>August</u>	<u>September</u>				
1 2	H 3 4 5 6				уs
5 6 7 8 9	*9 10 11 12 13	v2	ıt		Da
12 13 14 15 16	*16 17 18 19 20	ay	. <u>e</u>	ço.	Contract Days
19 20 21 22 23	*23 24 25 26 27	A	Se de	lay	ľać
I I I I 30	30	SS	nt S	lid	nt
Class Days	Class Days 20	ີ່ວັ	8 S	윤	ပိ
Other					
	TOTALS	20	4	1	25
<u>November</u>	<u>December</u>				
1	*2 3 4 5 6				
* 4 5 6 7 8	*9 10 11 12 13				
H 12 13 14 15	*16 17 18 19 20				
*18 19 20 21 22	23 24 25 26 27				
G/C C 27 28 29	30 31				
Class Days 15	Class Days 15				
Other H-1	Other				
PC Elem-2 HS-1.5	TOTALS	52	4	1	57
<u>February</u>					
10 4 5 6 7					
Other H-1		5 0	_		- -
_	TOTALS	52	3	2	57
<u>May</u>	<u>June</u>				
1	* 1 2 3 4 5				
*4 5 6 7 8	* 8 9 10 11 I				
*11 12 13 14 15	15 16 17 18 19				
*18 19 20 21 22	22 23 24 25 26				
	29 30				
Class Days 20	Class Days 9				
=		I			
Other H-1	Other I-1				
Other H-1	Other I-1 TOTALS	50	2	1	53
	November 1 2 3 14 15 16 19 20 21 22 23 1 1 1 30 Class Days Other 1 *4 5 6 7 8 H 12 13 14 15 15 15 15 16 17 17 17 17 17 17 17	November September H 3 4 5 6 6	November	November	August

School starts Sept. 3 and ends June 11. Teacher contracts begin August 26 and end June 12



Vacation

Nov. 25 -- 7:30 a.m. - 3:30 p.m. Grades/Conference Prep; 3:30-7:30 p.m. Parent Conferences

Nov. 26 -- 7:30 a.m. - 7:30 p.m. Parent Conferences

GRADING PERIODS:

1st Period	days	28	1st Period days	23
2nd Period	days	29	2nd Period days	28
3rd Period	days	33	3rd Period days	33
1ST SEMESTER	DAYS	90	2ND SEMESTER DAYS	84

581-022-1920

Waivers

School districts may request two types of waivers as follows:

(1) Waiver of a specific standard: To address an immediate concern or need, a school district may petition the State Superintendent of Public Instruction for a waiver of a specific standard. A petition shall specify the reason(s) the district is seeking the waiver and other relevant information. If it is determined that the request conforms with the intent of the standards, the State Superintendent shall recommend the waiver to the State Board. Waivers under this provision may be granted for up to one year.

581-022-0102

Definitions

- (30)(a) "Instructional time" means time during which students are engaged in regularly scheduled instruction, learning activities, or learning assessments that are designed to meet Common Curriculum Goals and academic content standards required by OAR 581-022-1210, and are working under the direction and supervision of a licensed or registered teacher, licensed CTE instructor, licensed practitioner, or Educational Assistant who is assigned instructionally related activities and is working under the supervision of a licensed or registered teacher as required by OAR 581-037-0015.
- (b) Instructional time shall include:
- (A) Time that a student spends traveling between the student's school and a CTE center, internship, work experience site, or post-secondary education facility;
- (B) Time that a student spends in statewide performance assessments; and
- (C) Up to fifteen minutes each day of the time that a student spends consuming breakfast in the classroom if instruction is being provided while the student is consuming breakfast.
- (c) Instructional time shall not include time that a student spends passing between classes, at recess, in non-academic assemblies, on non-academic fieldtrips, participating in optional school programs, or in study periods or advisory periods where attendance is not required and no instructional assistance is provided.

581-022-1620

Required Instructional Time

- (1) Each school district shall ensure that at least 92% of all students in the district and at least 80% of all students at each school operated by the district are scheduled to receive annually the following minimum hours of instructional time:
- (a) Grade 12 966 hours;
- (b) Grades 9-11 990 hours; and

Source: Copied from Secretary of State's web page on 1/19/17:

http://arcweb.sos.state.or.us/pages/rules/oars 500/oar 581/581 tofc.html

- (c) Grades K-8 900 hours.
- (2) If a school district chooses to offer less than 900 hours of instructional time for kindergarten students, the kindergarten program shall be considered a half-day program for purposes of ORS 327.006(1) and the school district shall ensure that every kindergarten student is scheduled to receive a minimum of 450 hours of instructional time per year.
- (3) Upon approval by the local school board, a district may include in its calculation of instructional time required by subsection (1) of this rule the following:
- (a) For kindergarten programs offering 900 hours or more of instructional time, up to 60 hours of recess;
- (b) For kindergarten programs offering less than 900 hours of instructional time, up to 30 hours of recess;
- (c) For grades 1-3, up to 60 hours of recess;
- (d) Up to 30 hours for staff professional development;
- (e) Up to 30 hours for parent teacher conferences; and
- (f) For the 2015–16 school year, up to 14 hours for emergency school closures due to adverse weather conditions and facilities failure.
- (4) For students participating in online instruction:
- (a) Instructional time includes online instruction supported by a licensed or registered teacher through electronic means.
- (b) For online instruction, up to one hour per course per day may be counted as instructional time where the following criteria are met:
- (A) Every student has access to a licensed or registered teacher through in-person, telephone, or electronic means for each course taken; and
- (B) Every student has regular contact with school personnel for the purpose of attendance and progress monitoring as outlined in the policies maintained by the Oregon Department of Education.
- (c) Instructional time may not be claimed for weekends or holidays, per ORS 336.010 and 187.010, or any other day during which a licensed or registered teacher is not available to students.
- (5) There shall be no fewer than 265 consecutive calendar days between the first and last instructional day of each school year at each grade level.
- (6) No student shall be required to exceed the following number of instructional hours per day:
- (a) Grades 9-12 8.5 hours;
- (b) Grades K-8 8 hours.

Source: Copied from Secretary of State's web page on 1/19/17: http://arcweb.sos.state.or.us/pages/rules/oars 500/oar 581/581 tofc.html

- (7) The minimum instructional hours requirement set forth in subsection (1) of this rule shall first apply to the 2015–16 school year but full compliance shall be phased in over a period of four school years. A school district will be in compliance with the requirements of subsection (1) of this rule if the following benchmarks are met:
- (a) For the 2015–16 school year, at least 80% of all students in the district must be scheduled to receive the minimum hours of instructional time set forth in subsection (1) of this rule.
- (b) For the 2016–17 school year, at least 85% of all students in the district must be scheduled to receive the minimum hours of instructional time set forth in subsection (1) of this rule.
- (c) For the 2017–18 school year, at least 90% of all students in the district must be scheduled to receive the minimum hours of instructional time set forth in subsection (1) of this rule.
- (d) For the 2018–19 school year, at least 92% of all students in the district and at least 80% of all students at each school operated by the district must be scheduled to receive the minimum hours of instructional time set forth in subsection (1) of this rule.
- (8) The State Board of Education shall conduct a public hearing and board discussion relating to instructional time at the 2016, 2017 and 2018 January board meetings. The purpose of the public hearing will be to receive information about and consider the implementation and potential financial concerns relating to required instructional time, OAR 581-022-0102 (definition of instructional time) and 581-022-1131 (credit options).

Stat. Auth.: ORS 326.011 & 326.051 Stats. Implemented: ORS 326.051

Hist.: EB 18-1996, f. & cert. ef. 11-1-96; ODE 25-2008, f. & cert. ef. 9-26-08; ODE 2-2015, f. 1-30-15, cert.

ef. 7-1-15

581-022-1131

Credit Options

- (1) A school district or public charter school shall grant required and elective credit towards the diploma or a modified diploma, provided the method for accruing such credit is described in the student's personal education plan and the student earns the credit by meeting the requirements of one or more of the options described in this rule.
- (2) A school district or charter school may grant credit to a student if the student demonstrates defined levels of proficiency or mastery of recognized standards (e.g., state academic content standards and essential skills, industry-based or other national or international standards) by any one or more of the following options:
- (a) Successfully completing classroom or equivalent work (e.g., supervised independent study, career-related learning experiences, project based learning), which meets Common Curriculum Goals and academic content standards required by OAR 581-022-1210;
- (b) Successfully completing classroom or equivalent work designed to measure proficiency or mastery of identified standards (knowledge and skills) in class or out of class, where hours of instruction may vary;

Source: Copied from Secretary of State's web page on 1/19/17: http://arcweb.sos.state.or.us/pages/rules/oars 500/oar 581/581 tofc.html

- (c) Successfully passing an appropriate exam designed to measure proficiency or mastery of identified standards (knowledge and skills);
- (d) Providing a collection of work or other assessment evidence which demonstrates proficiency or mastery of identified standards (knowledge and skills); or
- (e) Providing documentation of prior learning activities or experiences which demonstrates proficiency or mastery of identified standards (knowledge and skills) (e.g., certification of training, letters, diplomas, awards, etc.).

Stat. Auth.: ORS 326.051

Stats. Implemented: ORS 326.051

Hist.: ODE 4-2003, f. & cert. ef. 3-14-03; ODE 2-2009, f. & cert. ef. 4-23-09; ODE 3-2015, f. 1-30-15, cert.

ef. 7-1-15

SILVER FALLS SCHOOL DISTRICT 4J START/END TIMES FOR EACH SCHOOL 2018-2019 SCHOOL YEAR

Bethany Charter School

Start: 7:45 a.m. End: 2:30 p.m.

Butte Creek School

Start: 8:30 a.m. **End:** 3:00 p.m.

Central Howell School

Start: 8:40 a.m. **End:** 3:00 p.m.

Community Roots Charter School

Start: 8:15 a.m. End: 3:15 p.m.

Evergreen School

Start: 8:30 a.m. **End:** 2:45 p.m.

Mark Twain Elementary School

Breakfast and students drop-off begin 7:45 a.m. Go to Class Bell rings at 8:00 a.m.

Start: 8:10 a.m. End: 2:30 p.m.

Pratum School

Start: 7:45 a.m. **End:** 2:05 p.m.

Robert Frost School

Start: 8:15 a.m. End: 3:00 p.m.

Scotts Mills School

Start: 8:30 a.m. End: 3:00 p.m.

Silver Crest School

Start: 8:30 a.m. **End:** 3:00 p.m.

Silverton Middle School

Start: 7:55 a.m. End: 3:00 p.m.

Victor Point School

Start: 8:30 a.m. End: 3:00 p.m.

Silverton High School

Start: 7:55 a.m. **End:** 3:05 p.m.

19-20 Parent Survey for Calendar

We'd strongly prefer ANY of these schedules over the current early release schedule. We also strongly support teachers getting prep time.
4/28/2019 4:11 PM
Add tags –
View respondent's answers
We are open to whatever needs to be done:-)
4/28/2019 4:01 PM
Add tags –
View respondent's answers

However we need to support staff, count me in! I just ask that we optimize the predictability and consistency of the schedule for those families that need to plan their logistics in advance. And I'm also wondering if we went to half day Fridays, would that require us to lengthen the school year?

4/24/2019 1:37 PM

Add tags -

View respondent's answers

Honestly I do not mind any of these options. I think it is extremely valuable for our teachers to have the time they need to do the best job they possibly can teaching and I am up for whatever. So although I answered the questions and did the ranking, our family will make any of the options work and are so happy that CRS is taking the steps needed to support our beloved teachers so that they can, in turn, support our kids. Thank you!

4/24/2019 1:06 PM

Add tags -

View respondent's answers I'd prefer a full day off to Early Release of any kind, if possible. Early Releases are just tough for us. 4/24/2019 10:08 AM Add tags -View respondent's answers We may need aftercare program and would be willing to pay, but I am not sure so I didn't answer with a solid yes. 4/23/2019 9:58 PM Add tags -View respondent's answers our life is up in the air right now, but Fridays are the most difficult day for us, aftercare is a great idea, and we would utilize if need be. Also I'm ambivalent on whether it's best to have an early release every week or take another day off a month. 4/23/2019 4:26 PM Add tags -View respondent's answers Molalla Middle and High School practise that I like: School starts 1 hour later every Friday for teacher prep/staff meetings. No early releases at all. 4/23/2019 12:07 PM Add tags -View respondent's answers Thanks for caring for our teachers and school staff

4/23/2019 9:20 AM
Add tags —
View respondent's answers
Please consider early release Friday (preferably), or Monday. Breaking up the midweek would negatively effect our children by disrupting their schedules, especially our kids who require that normalcy throughout the week to maintain focus and overall wellnessRyan Johnson
4/23/2019 8:43 AM
Add tags –
View respondent's answers
The goal is to allow the staff to be more effective as teachers, what option serves them the best?
4/23/2019 8:15 AM
Add tags —
View respondent's answers
Early release around noon is more convenient for our family with 12:15 preschool pickup.
4/23/2019 8:01 AM
Add tags —
View respondent's answers
This would be an easy adjustment to allow for our teachers to operate at their best!
4/23/2019 4:58 AM
Add tags –
View respondent's answers

Earlier release would avoid town traffic and if daylight savings ends, would allow for daylight hours at home in the winter. 4/22/2019 10:31 PM Add tags -View respondent's answers So grateful this is in the discussion and planning phase for our teachers. They deserve this extra prep time! Another GREAT option is to hire another teacher to do PE and music so teachers can have prep time during the day AND so our kiddos have music and PE!;0) 4/22/2019 9:08 PM Add tags -View respondent's answers Regarding question 4, I have a flexible schedule but our family might still need some CRS aftercare. I would hope that such a plan might include a drop-in plan. Regardless, consistency will benefit most in overcoming scheduling challenges. 4/22/2019 8:59 PM Add tags -View respondent's answers None 4/22/2019 8:48 PM Add tags -View respondent's answers Thank you! I think this is needed

4/22/2019 8:23 PM

Add tags –
View respondent's answers
Regardless of which schedule is decided upon, I'm so happy our teachers will get more prep & collaboration time!
4/22/2019 8:04 PM
Add tags –
View respondent's answers
The survey does not indicate what 1 vs 3 means for ranking. Is one best and 3 worse? It doesn't make sense.
4/22/2019 7:31 PM
Add tags –
View respondent's answers
None
4/22/2019 6:34 PM
Add tags –
View respondent's answers
This is super important for the teachers and our family fully supports this effort to calendar this way. We can also condense after school clubs (LEGO Robotics, garden club, running club, game club, etc) to the half days.
4/22/2019 6:29 PM
Add tags –
View respondent's answers

Having a Monday or Friday that the kids have off or early realease is very beneficial. I personally prefer leaving early at noon on Fridays. Regardless, I understand the school is worried about students not attending on half days. The alternative- Wednesday is detrimental to children with emotional disabilities. Breaking up the child's schedule mid-week is very frustrating to children who are dependent on routine for educational success. I personally support a Friday early release and would be available to volunteer for after school care.

4/22/2019 6:23 PM

Add tags -

View respondent's answers

Thank you for involving the community!

4/22/2019 5:48 PM

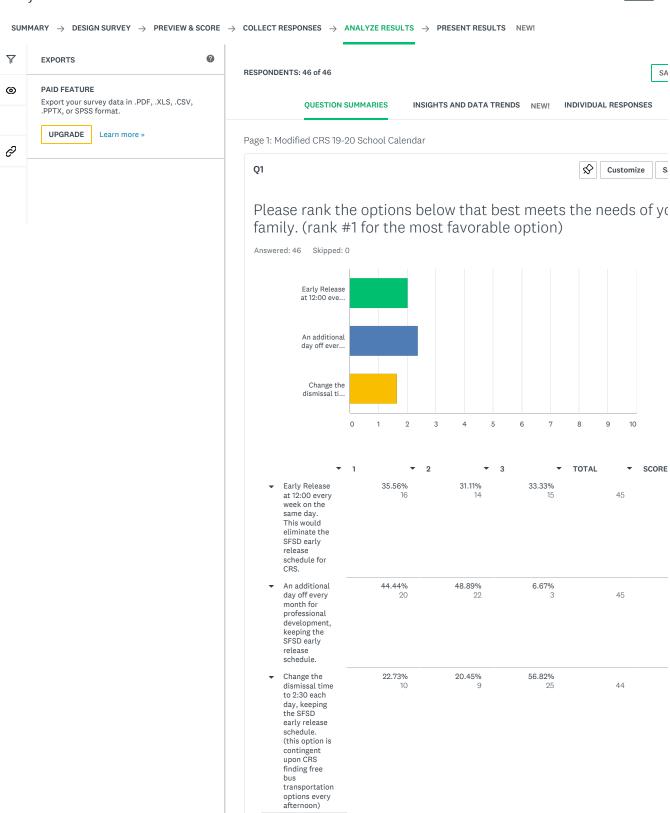
Add tags -

View respondent's answers

It wouldn't let me rank them the same, We are great with whichever option supports the staff the best! We love that you are doing this! Thank you for taking such great care of our staff! - The Gunter's

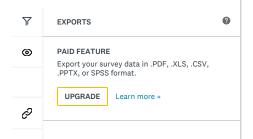


Adjusted 19-20 CRS school calendar



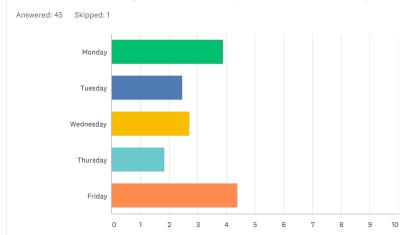
ENGLISH

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Q2 Customize S

replacing our current early release schedule, what day of the v best for families? (For example: CRS releases every Wednesda 12:00 - eliminating the SFSD early release on Mondays)

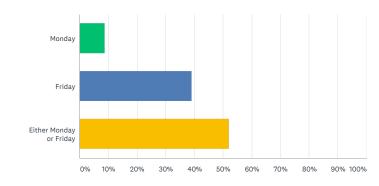


•	1	2	3	4 ▼	5	TOTAL -	SCORE
▼ Monday	29.27%	51.22%	9.76%	0.00%	9.76%		
	12	21	4	0	4	41	
Tuesday	0.00%	12.50%	37.50%	34.38%	15.63%		
	0	4	12	11	5	32	
Wednesday	11.76%	11.76%	29.41%	29.41%	17.65%		
	4	4	10	10	6	34	
Thursday	0.00%	8.82%	14.71%	29.41%	47.06%		
	0	3	5	10	16	34	
▼ Friday	69.05%	19.05%	2.38%	2.38%	7.14%		
-	29	8	1	1	3	42	

Q3 Customize S

If CRS were to add an additional day off each month, what day would you prefer to have off:

Answered: 46 Skipped: 0



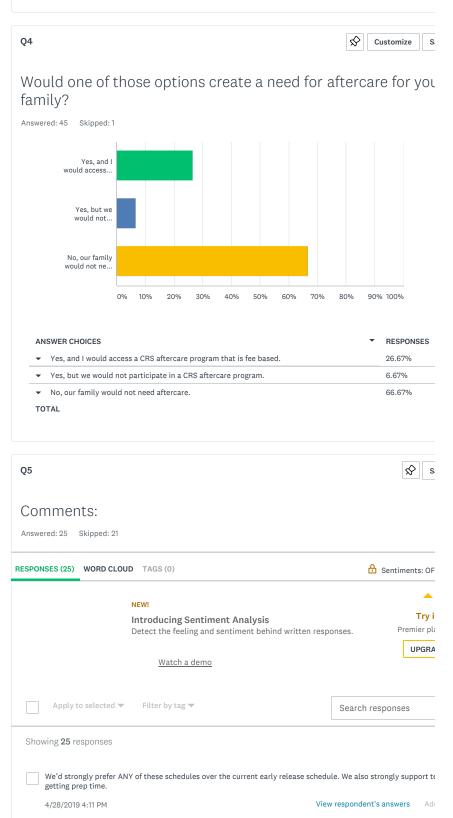
ANSWER CHOICES

RESPONSES

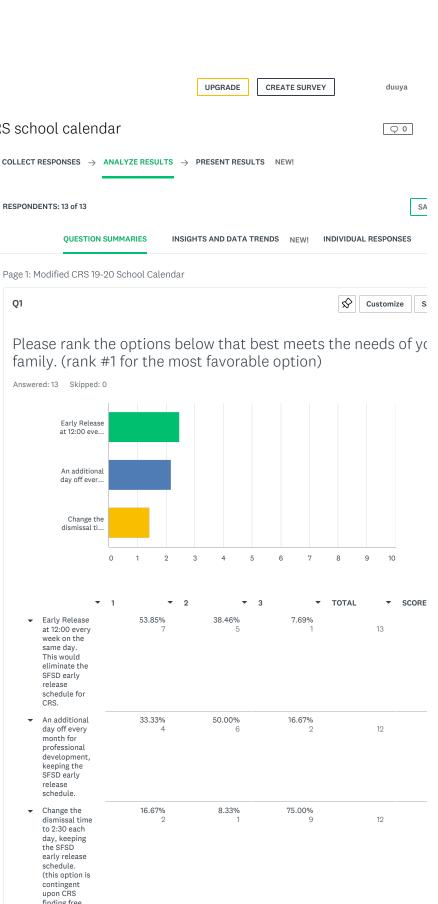
TOTAL



▼ Monday	8.70%
▼ Friday	39.13%
▼ Either Monday or Friday	52.17%
TOTAL	



We are open to whatever needs to be done:-)		
4/28/2019 4:01 PM	View respondent's answers	Add ta
However we need to support staff, count me in! I just ask t schedule for those families that need to plan their logistic Fridays, would that require us to lengthen the school year	s in advance. And I'm also wondering if we wen	



Staff Survey for Adjusted 19-20 CRS school calendar

RESPONDENTS: 13 of 13

Answered: 13 Skipped: 0

Early Release at 12:00 eve...

An additional day off ever...

Change the

Early Release

at 12:00 every

week on the same day. This would eliminate the SFSD early release schedule for CRS. An additional

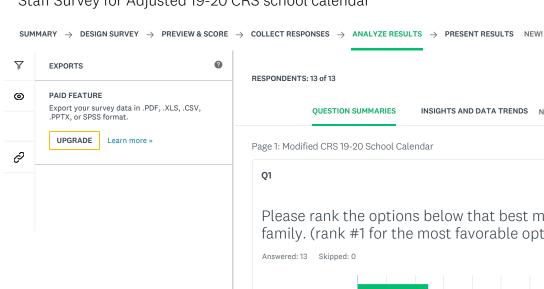
day off every month for professional development, keeping the SFSD early release schedule. Change the

dismissal time to 2:30 each

day, keeping the SFSD early release schedule. (this option is contingent upon CRS finding free bus transportation options every afternoon)

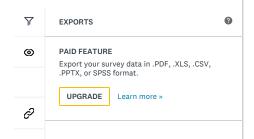
Q1

QUESTION SUMMARIES

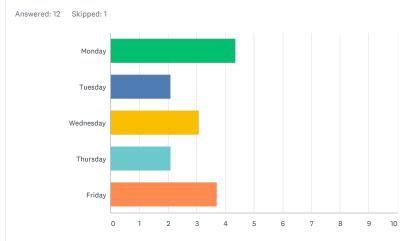


ENGLISH

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replacing our current early release schedule, what day of the v best for families? (For example: CRS releases every Wednesda 12:00 - eliminating the SFSD early release on Mondays)

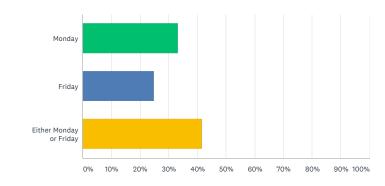


•	1	2	3	4	5	TOTAL •	SCORE
▼ Monday	45.45%	45.45%	9.09%	0.00%	0.00%		
	5	5	1	0	0	11	
Tuesday	0.00%	20.00%	10.00%	30.00%	40.00%		
	0	2	1	3	4	10	
Wednesday	25.00%	8.33%	33.33%	16.67%	16.67%		
	3	1	4	2	2	12	
Thursday	0.00%	0.00%	30.00%	50.00%	20.00%		
	0	0	3	5	2	10	
Friday	40.00%	30.00%	10.00%	0.00%	20.00%		
	4	3	1	0	2	10	

Q3 Customize S

If CRS were to add an additional day off each month, what day would you prefer to have off:

Answered: 12 Skipped: 1

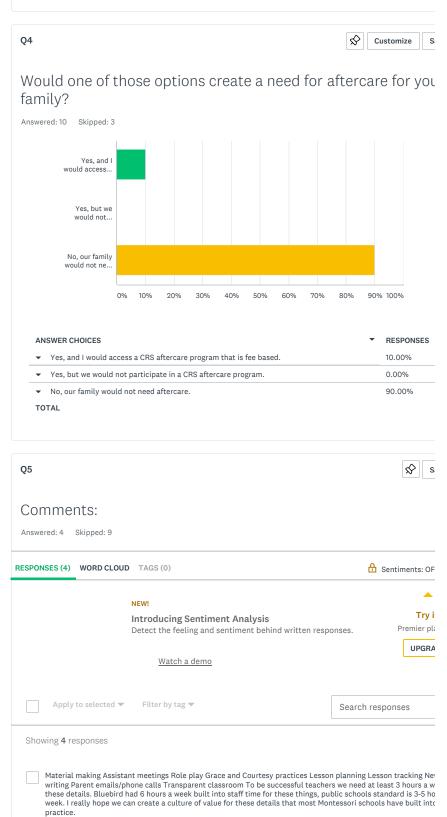


ANSWER CHOICES ▼ RESPONSES

TOTAL



▼ Monday	33.33%
▼ Friday	25.00%
▼ Either Monday or Friday	41.67%
TOTAL	



ning time	
View respondent's answers	Add t
View respondent's answers	Α.
	-